How to fill in results
Antinuclear antibodies (5900)

Quick guide for result reporting

1. Start from LabScala home page by choosing My Schemes –> Fill results -> choose correct round.
2. Add Specific Contact, choose Next.
3. Read Instructions, choose Next.
4. Update Sample registration, choose Save & next
5. Reporting results: choose measurement date, test kit and result for each analyzed analyte.
6. Save your results as Save as final. Move to next specimen by choosing Next.
7. Validate your results and if needed, update them, finally choose Accept and send results.

Result reporting

Choose correct EQA round on the front page or by choosing My Schemes, Fill results

In the view of the next 3 closing schemes the closing date and the status of the scheme can be seen

Open = eForm open for result filling

Draft = result filling started but results not sent to Labquality

Accepted = results sent to Labquality

Request

- After opening the scheme the request page is opened with the following information
  - **Product**: Here it can be seen what and how much has been ordered (e.g. Hormones A (5) means 5 sets of samples ordered)
  - **Instructions:** Scheme spesific instructions can be read and printed
  - **Pre-analytics:** Sample arrival date, quantity received, sample storage conditions etc.
  - **Analytics:** analyte-specific results can be filled
  - **Postanalytics:** Validate results
  - **Exit:** Back to the front page
- Also the scheme specific contact information is filled here
  - The contact person receives reminders and important scheme-specific information
  - **At least one contact person needs to be named!**

Welcome to the round of Antinuclear antibodies, April, 1-2015 analysis @ Help

Request>>Instructions>>Pre-analytics>>Analytics>>Post-analytics>>Exit

MY ORDERS

Product	Delivery	Opening	Closing	Status	Form
Antinuclear antibodies(2)					
	08.04.2015	08.04.2015	30.04.2015	Draft	LabScala

MY SCHEME SPECIFIC CONTACTS

Name	Send E-mail notification to	+
test		✏ ✕

▶ Coordinator contact information

By pressing the "Next" button LabScala will automatically move you forward

Next   Exit   4

Pre-analytics

- In Pre-analytics, the following is asked
    - **Sample arrival date**
    - **Quantity received:** How many sample sets were received
    - **Sample storage condition:** How have the samples been stored before analysis (refrigerator, room temperature, freezer, other)
    - **Sample preparation date:** If done, if not, can be left empty
- Comments can be saved if needed
- Move forward by selecting "Save & next"

Antinuclear antibodies, April, 1-2015 pre-analytics

Request>>Instructions>>**Pre-analytics**>>Analytics>>Post-analytics>>Exit

Sample registration

▼ Sample registration

Product	Has eForm	Code	Quantity ordered	Sample arrival date	Quantity received	Sample storage conditions	Sample preparation date
Antinuclear antibodies, April, 1-2015	Yes	5900	2	06.04.2015	2	Room temperature	

COMMENTS

Save & next   Exit

Results – how to start

- In Analytics the analyte-specific results can be filled
- If you have ordered multiple sample sets, the sets can be seen on the top of this view
- If the scheme has multiple samples, the samples are listed on top of the result form (e.g. S001, S002 and S003)
- Result filling is started by selecting the measurement day
- If you want to report additional results from the same specimen, please select the "**Add result +**" and a new result field is opened.

Results – Test kit

- Choose the correct option from the "Test kit" drop-down list
- If your method is not in the list, please contact EQA coordinator

Results

- Report the numerical result and choose the unit (not mandatory) and choose the interpretation (mandatory) for analyzed analytes.
- Finally, select
  - "Save as final" if you see the results as being final
  - "Save as draft" if you do not yet want to send in the results. Results are not processed in Labquality

| Sample S001 | Sample S002 | Sample S003 |

▼ Measurement results no. 1   Add result ✚

* Measurement date	Analyte	* Testkit	Result	Unit	* Interpretation
12.04.2015	ANA	HEP-2 cells (Biosystems) ✕		- Choose ▾	Positive ▾
12.04.2015	Fluorescence pattern				Homoger ▾

* Measurement date	Analyte	* Testkit	Result	Unit	* Interpretation
12.04.2015	ENAAb	EliA Phadia (Thermo Scien ✕	50	IU/ml ▾	Weak pos ▾
12.04.2015	RNPAb	EliA Phadia (Thermo Scien ✕	<10	IU/ml ▾	Negative ▾
12.04.2015	SmAb	ELISA (Euroimmun) ✕		- Choose ▾	Negative ▾
12.04.2015	SSAAb (Ro52+Ro60)				
12.04.2015	SSARo52				
12.04.2015	SSARo60				
12.04.2015	SSBAb	ELISA (Euroimmun) ✕	150	-- ▾	Borderlin ▾
12.04.2015	Scl70Ab				

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Results

- Choose Next to report the next sample

Sample S001	Sample S002	Sample S003

▼ Measurement results no. 1

* Measurement date	Analyte	* Testkit	Result	Unit	* Interpretation
12.04.2015	ANA	HEP-2 cells (Biosystems)			Positive
12.04.2015	Fluorescence pattern				Homogenous

* Measurement date	Analyte	* Testkit	Result	Unit	* Interpretation
12.04.2015	ENAAb	EliA Phadia (Thermo Scientific)	50	IU/ml	Weak positive
12.04.2015	RNPAb	EliA Phadia (Thermo Scientific)	<10	IU/ml	Negative
12.04.2015	SmAb	ELISA (Euroimmun)			Negative
12.04.2015	SSAAb (Ro52+Ro60)				
12.04.2015	SSARo52				
12.04.2015	SSARo60				
12.04.2015	SSBAb	ELISA (Euroimmun)	150	--	Borderline
12.04.2015	Scl70Ab				
12.04.2015	Jo1Ab				
12.04.2015	CentAb				
12.04.2015	DNAnAb				
12.04.2015	HistAb				

COMMENTS

Back to list   Edit data

Next

Post-analytics

- Next the user is taken to the result validation
  - **Product:** What part of the process is being validated
  - **Sample set:** Which sample set is being validated
  - **Sample:** Which sample is being validated
  - **Errors:** If there are analyte-specific validation limit errors these are shown here
  - **Last saved:** The user who has saved the results
  - **Date:** Date of last saving
  - **Status:** Status of the results (Accepted, Draft, Error)

Antinuclear antibodies, April, 1-2015 postanalytics

Request>>Instructions>>Pre-analytics>>Analytics>>**Post-analytics**>>Exit

Validate results

▼ Validation results

Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	OK	Häkkinen, Teija	12.04.2015 12:38	Accepted
Antinuclear antibodies	1	Sample S001	OK	Häkkinen, Teija	12.04.2015 13:24	Accepted
Antinuclear antibodies	1	Sample S002	OK	Häkkinen, Teija	12.04.2015 12:52	Accepted
Antinuclear antibodies	1	Sample S003	OK	Häkkinen, Teija	12.04.2015 12:52	Accepted
Antinuclear antibodies	2	Sample S001	OK	Häkkinen, Teija	12.04.2015 12:52	Open
Antinuclear antibodies	2	Sample S002	OK	Häkkinen, Teija	12.04.2015 12:52	Open
Antinuclear antibodies	2	Sample S003	OK	Häkkinen, Teija	12.04.2015 12:52	Open

Accept and send results   Exit

Post-analytics

- The results can be edited by selecting the correct sample
- When all of the states are such that the results can be sent to Labquality, select "Accept and send results"
- If you wish not to send the results yet, select "Exit"
- The results can be edited as long as the round is open, even if "Accept and send results" has been selected

Antinuclear antibodies, April, 1-2015 postanalytics

Request>>Instructions>>Pre-analytics>>Analytics>>**Post-analytics**>>Exit

Validate results

▼ Validation results

Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	OK	Häkkinen, Teija	12.04.2015 12:38	Accepted
Antinuclear antibodies	1	Sample S001	OK	Häkkinen, Teija	12.04.2015 13:24	Accepted
Antinuclear antibodies	1	Sample S002	OK	Häkkinen, Teija	12.04.2015 12:52	Accepted
Antinuclear antibodies	1	Sample S003	OK	Häkkinen, Teija	12.04.2015 12:52	Accepted
Antinuclear antibodies	2	Sample S001	OK	Häkkinen, Teija	12.04.2015 12:52	Open
Antinuclear antibodies	2	Sample S002	OK	Häkkinen, Teija	12.04.2015 12:52	Open
Antinuclear antibodies	2	Sample S003	OK	Häkkinen, Teija	12.04.2015 12:52	Open

Accept and send results   Exit

LabScala buttons

Save — Enables you to save changes on the form

Back — Takes you back to the previous view

+ — Enables you to add some information. In tables it adds a row.

Edit button enables you to edit texts and information

Delete button enables you to delete texts and information

Accept button marks something as being accepted or valid

Lookup button marks a search field where you can enter text to be searched for

List button marks a field where you can search from the background register

To the Home page

Questions?

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