

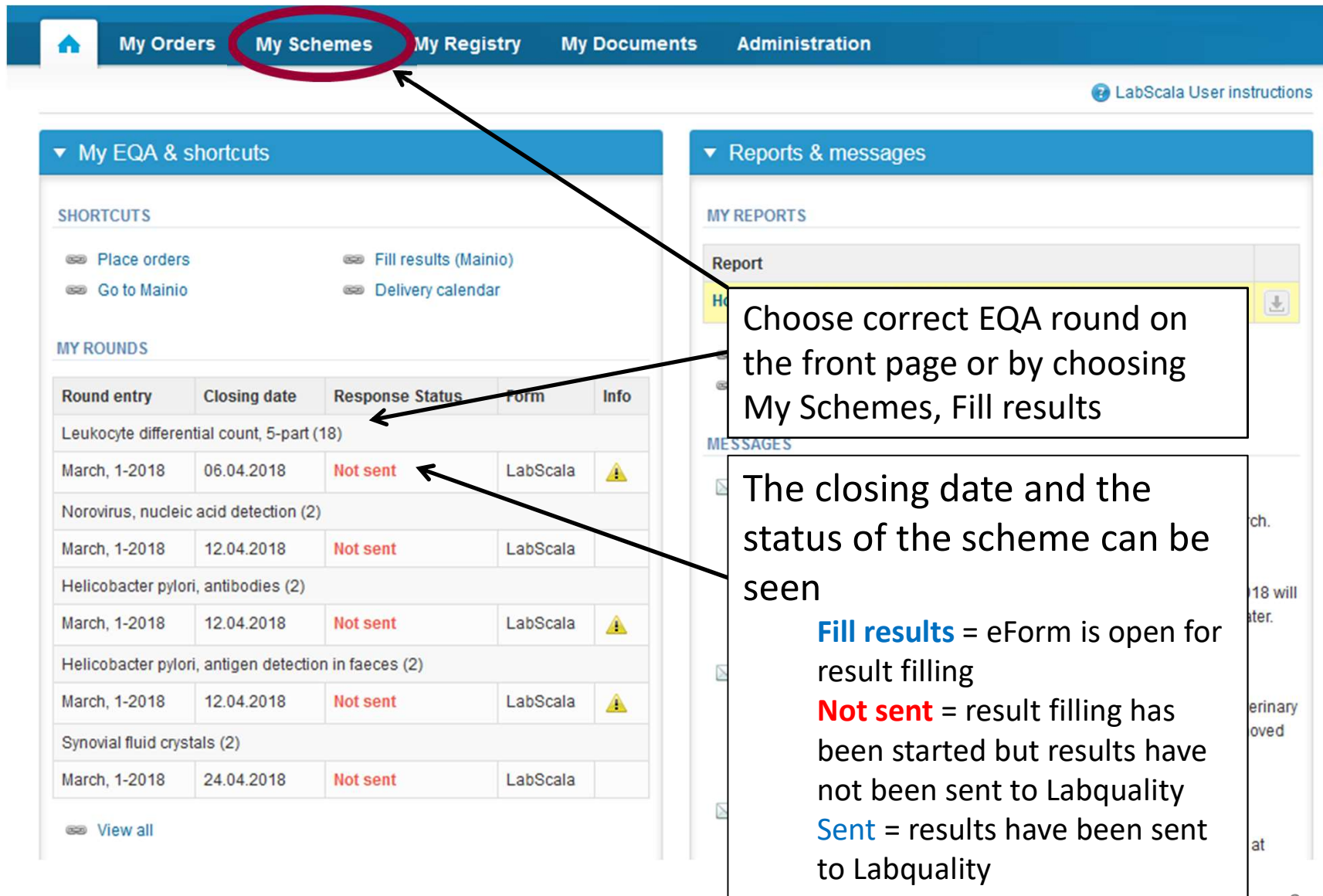


How to fill in results
Meningitis-encephalitis multiplex,
nucleic acid detection

Quick guide for result reporting

1. Start from LabScala home page by choosing My Schemes
→ Fill results → choose correct round.
2. Add Specific Contact, choose Next.
3. Read Instructions, choose Next.
4. Update Sample registration, choose Save & next
5. Reporting results: First report the number of findings identified in the specimen. Then choose correct pos/neg interpretation and test method for each analyte. Fill in the test result (Ct value) if available.
6. Save as final. Move to next specimen by choosing Next.
7. Finally, validate your results or if needed update them. Choose Accept and send results.

Result reporting



My Orders **My Schemes** My Registry My Documents Administration

LabScala User instructions

▼ My EQA & shortcuts

SHORTCUTS

- Place orders
- Go to Mainio
- Fill results (Mainio)
- Delivery calendar

MY ROUNDS

Round entry	Closing date	Response Status	Form	Info
Leukocyte differential count, 5-part (18)				
March, 1-2018	06.04.2018	Not sent	LabScala	!
Norovirus, nucleic acid detection (2)				
March, 1-2018	12.04.2018	Not sent	LabScala	
Helicobacter pylori, antibodies (2)				
March, 1-2018	12.04.2018	Not sent	LabScala	!
Helicobacter pylori, antigen detection in faeces (2)				
March, 1-2018	12.04.2018	Not sent	LabScala	!
Synovial fluid crystals (2)				
March, 1-2018	24.04.2018	Not sent	LabScala	

View all

▼ Reports & messages

MY REPORTS

Report

Choose correct EQA round on the front page or by choosing My Schemes, Fill results

The closing date and the status of the scheme can be seen

Fill results = eForm is open for result filling
Not sent = result filling has been started but results have not been sent to Labquality
Sent = results have been sent to Labquality

Request

- After opening the scheme the request page is opened with the following information
 - **Product:** Here it can be seen what and how much has been ordered (e.g. Meningitis-encephalitis multiplex, nucleic acid detection (2) means 2 sets of samples ordered)
 - **Instructions:** Scheme specific instructions can be read and printed
 - **Pre-analytics:** Sample arrival date, quantity received, sample storage conditions etc.
 - **Analytics:** Analyte specific results can be filled
 - **Postanalytics:** Validate results
 - **Exit:** Back to the front page
- Also the scheme specific contact information is filled in here
 - The contact person receives reminders and important scheme specific information
 - **At least one contact person needs to be named!**

Welcome to the round of Meningitis-encephalitis multiplex, nucleic acid detection, April, 1-2019 analysis

[LabScala User instructions](#)

[Request](#)>>[Instructions](#)>>[Pre-analytics](#)>>[Analytics](#)>>[Post-analytics](#)>>[Exit](#)

MY ORDERS					
Product	Delivery	Opening	Closing	Status	Form
Meningitis-encephalitis multiplex, nucleic acid detection(2)					
	02.04.2019	02.04.2019	26.04.2019	Draft	LabScala

MY SCHEME SPECIFIC CONTACTS		
Name	Send E-mail notification to	
test		<input type="button" value="+"/> <input type="button" value="✎"/> <input type="button" value="✕"/>

► Coordinator contact information

By pressing the "Next" button LabScala will automatically move you forward




Pre-analytics

- In Pre-analytics, the following is asked
 - **Sample arrival date**
 - **Quantity received:** How many sample sets were received
 - **Sample storage condition:** How have the samples been stored before analysis (refrigerator, room temperature, freezer, other)
 - **Sample preparation date:** If done, if not, can be left empty
- Comments can be saved if needed
- Move forward by selecting "Save & next"

Request>>Instructions>>**Pre-analytics**>>Analytics>>Post-analytics>>Exit

Sample registration

▼ Sample registration

Product	Has eForm	Code	Quantity ordered	Sample arrival date	Quantity received	Sample storage conditions	Sample preparation date
Meningitis-encephalitis multiplex, nucleic acid detection, April, 1-2019	Yes	5303	2	02.04.2019 	2 <input type="text"/>	+2 ... +8 C 	<input type="text"/> 

COMMENTS

Save & next

Exit

Results – how to start

- In "Analytics" the analyte specific results are to be reported
- If you have ordered multiple sample sets, the sets are shown on the top of this view
- If the scheme has multiple samples, the samples are listed on top of the result form (e.g. S001, S002, S003)
- Result filling is started by selecting the number of findings you have identified in the sample.

SAMPLE SETS

First

Previous

12

Next

Last

Sample S001

Sample S002

Sample S003

▼ Results

* Interpretation

Number of pathogenic findings

- Choose -

* Measurement date	Analyte	* Interpretation	* Method	Result and unit
<input type="text"/>	Cytomegalovirus (CMV)			
<input type="text"/>	Enterovirus			
<input type="text"/>	Epstein-Barr virus (EBV)			
<input type="text"/>	Haemophilus influenzae			
<input type="text"/>	Herpes simplex virus 1 (HSV-1)			

Results – Interpretations

- Choose the correct option from the drop-down list. **All interpretations are mandatory to answer.**
 - If some of the pathogens in the list are not routinely tested in your laboratory, please select the option **"Not in test selection"**
 - If the pathogen is routinely tested in your laboratory, but the test has not been performed for some reason, please select **"No result"**.
 - If the test has been performed but it is not possible to give an interpretation, please select **"Invalid/unclear test result"**
 - You can give additional information in the comment field at the bottom of the page.

Sample S001
Sample S002
Sample S003

▼ Results

Number of pathogenic findings

*** Interpretation**

- Choose -
▼

* Measurement date	Analyte	* Interpretation	* Method	Result and unit
02.04.2019	Cytomegalovirus (CMV)	Not in test selection ▼		
02.04.2019	Enterovirus	- Choose - ▼		
02.04.2019	Epstein-Barr virus (EBV)	- Choose - ▼		
02.04.2019	Haemophilus influenzae	- Choose - ▼		
02.04.2019	Herpes simplex virus 1 (HSV-1)	- Choose - ▼		
02.04.2019	Herpes simplex virus 2 (HSV-2)	- Choose - ▼		

Results – Method

- Choose the correct option from the "Method" drop-down list. Please contact the EQA Coordinator as soon as possible (during the round is open) **if your method is missing from the list** and it will be updated.

Sample S001

Sample S002

Sample S003

▼ Results

* Interpretation

Number of pathogenic findings

- Choose -

* Measurement date	Analyte	* Interpretation	* Method	Result and unit
02.04.2019	Cytomegalovirus (CMV)	Positive		
02.04.2019	Enterovirus	- Choose -		
02.04.2019	Epstein-Barr virus (EBV)	- Choose -		
02.04.2019	Haemophilus influenzae	- Choose -		
	Herpes simplex virus 1 (HSV 1)			

Results

- Fill in the test result and unit if available (e.g. Ct value).
- Finally, select
 - **"Save as final"** if you consider your results as ready. You can still edit your results after saving as final.
 - "Save as draft" if you do not yet want to submit the results.
- From this page you can return to the front page by selecting "Back to list".

02.04.2019	Listeria monocytogenes	Negative	bioMerieux FilmArray Menir	
02.04.2019	Neisseria meningitidis	Negative	bioMerieux FilmArray Menir	
02.04.2019	Streptococcus agalactiae	Negative	bioMerieux FilmArray Menir	
02.04.2019	Streptococcus pneumoniae	Negative	bioMerieux FilmArray Menir	
02.04.2019	Varizella-zoster virus (VZV)	Negative	bioMerieux FilmArray Menir	

COMMENTS

[Back to list](#) [Clear all page data](#) [Save as draft](#) [Save as final](#)

Results

- After Save as final you can move to next sample by choosing **Next**
- You can re-open the sample data by choosing **Edit data** or print your results by choosing **Print**

02.04.2019	Herpes simplex virus 1 (HSV-1)	Not in test selection		
02.04.2019	Herpes simplex virus 2 (HSV-2)	Not in test selection		
02.04.2019	Human herpesvirus 6 (HHV-6)	Not in test selection		
02.04.2019	Listeria monocytogenes	Negative	bioMerieux FilmArray Meningitis/Encephalitis Panel	
02.04.2019	Neisseria meningitidis	Negative	bioMerieux FilmArray Meningitis/Encephalitis Panel	
02.04.2019	Streptococcus agalactiae	Negative	bioMerieux FilmArray Meningitis/Encephalitis Panel	
02.04.2019	Streptococcus pneumoniae	Negative	bioMerieux FilmArray Meningitis/Encephalitis Panel	
02.04.2019	Varizella-zoster virus (VZV)	Negative	bioMerieux FilmArray Meningitis/Encephalitis Panel	

COMMENTS

[Back to list](#) [Edit data](#) [Print](#)

[Next](#)

Post-analytics

- Next the user is taken to the result validation
 - **Product:** What part of the process is being validated
 - **Sample set:** Which sample set is being validated
 - **Sample:** Which sample is being validated
 - **Errors:** If there are analyte specific validation limit errors these are shown here
 - **Last saved:** The user who has saved the results

Validate results

▼ Validation results

Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	OK	Teija Häkkinen	28.03.2019 11:44	Accepted
Meningitis-encephalitis multiplex, nucleic acid detection	1	Sample S001	OK	Yvonne Björkman	02.04.2019 09:33	Accepted
Meningitis-encephalitis multiplex, nucleic acid detection	1	Sample S002	OK	Yvonne Björkman	02.04.2019 09:38	Draft
Meningitis-encephalitis multiplex, nucleic acid detection	1	Sample S003	OK	Yvonne Björkman	02.04.2019 09:38	Draft
Meningitis-encephalitis multiplex, nucleic acid detection	2	Sample S001	OK	Yvonne Björkman	02.04.2019 09:37	Open
Meningitis-encephalitis multiplex, nucleic acid detection	2	Sample S002	OK	Yvonne Björkman	02.04.2019 09:37	Open
Meningitis-encephalitis multiplex, nucleic acid detection	2	Sample S003	OK	Yvonne Björkman	02.04.2019 09:37	Open

Accept and send results

Exit

Post-analytics

- The results can be edited by selecting the correct sample
- When all of the states are such that the results can be submitted to Labquality, select **"Accept and send results"**
- If you wish not to send the results yet, select **"Exit"**
- The results can be edited as long as the round is open, even if "Accept and send results" has been selected

▼ Validation results						
Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	OK	Teija Häkkinen	28.03.2019 11:44	Accepted
Meningitis-encephalitis multiplex, nucleic acid detection	1	Sample S001	OK	Yvonne Björkman	02.04.2019 09:33	Accepted
Meningitis-encephalitis multiplex, nucleic acid detection	1	Sample S002	OK	Yvonne Björkman	02.04.2019 09:42	Accepted
Meningitis-encephalitis multiplex, nucleic acid detection	1	Sample S003	OK	Yvonne Björkman	02.04.2019 09:44	Accepted

Accept and send results

Exit

LabScala buttons



Enables you to save changes on the form



Takes you back to the previous view



Enables you to add some information. In tables it adds a row.



Edit button enables you to edit texts and information



Delete button enables you to delete texts and information



Accept button marks something as being accepted or valid



Lookup button marks a search field where you can enter text to be searched for



List button marks a field where you can search from the background register



To the Home page

Questions?

- In case you have questions, please contact:
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