

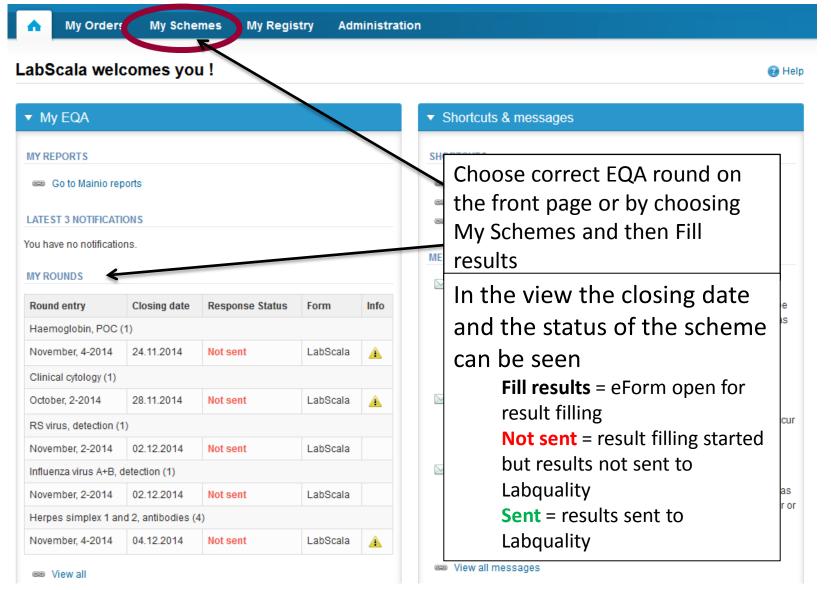
# Vitamins A, E and D-metabolites (2480-2481)

LabScala user instructions

## Quick guide for result reporting

- 1. Start from LabScala home page by choosing My Schemes —> Fill results -> choose correct round.
- 2. Add Specific Contact, choose Next.
- 3. Read Instructions, choose Next.
- 4. Update Sample registration, choose Save & next
- 5. Reporting results: choose measurement date, test kit and the correct finding for each analyte.
- Save your results as Save as final. Move to next specimen by choosing Next.
- 7. Validate your results and if needed, update them, finally choose **Accept and send results**.

## Result reporting



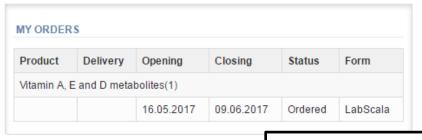
## From Request to Post-analytics

- After opening the scheme the request page is opened with the following information
  - Product: Here it can be seen what and how much has been ordered. At least one scheme specific contact person needs to be named here!
  - Instructions: Scheme spesific instructions can be read and printed
  - Pre-analytics: Specimen arrival date, quantity received, specimen storage conditions etc.
  - Analytics: Analyte-specific results can be filled by methods
  - Postanalytics: Validate your results
  - Exit: Back to the front page

Request>>Instructions>>Pre-analytics>>Analytics>>Post-analytics>>Exit

Welcome to the round of Vitamins A, E and D, April, 1-2017 analysis

RabScala User instructions



MY SCHEME SPECIFIC CONTACTS

Name Send E-mail notification to

Test testi@testi.com

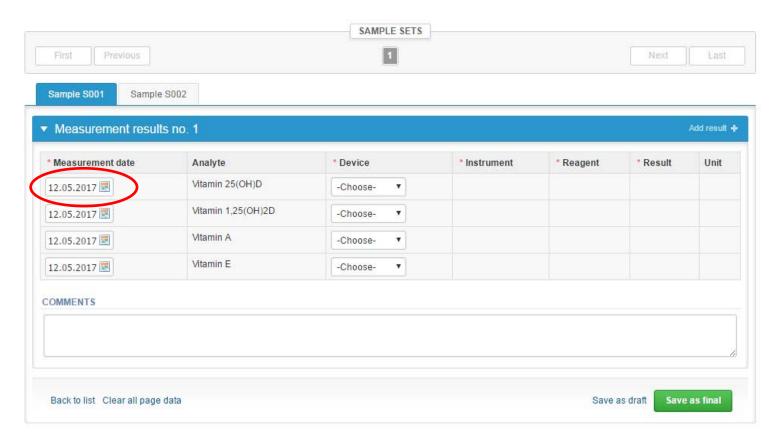
Coordinator contact information

By pressing the "Next" button LabScala will automatically move you forward



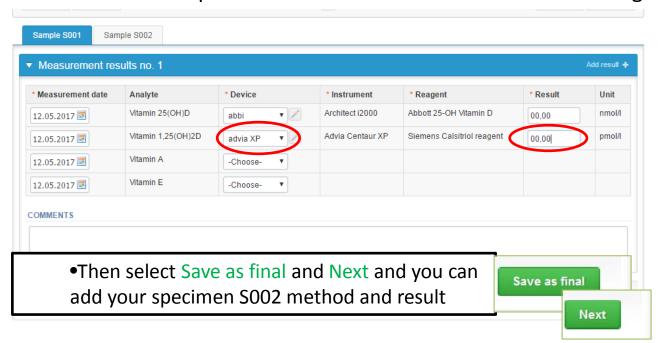
### Results – how to start

- In this view you can add your results for vitamin analytes
- Result filling is started by selecting the measurement date
- Mark the measurement date for the analytes that you are analyzing



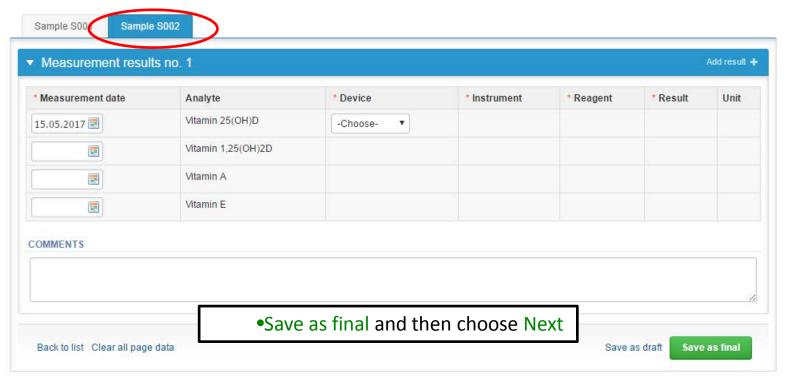
#### Results-continues

- Select your device from the drop-down list and fill in your method information
- → Add your results
- If your device is not found from the drop-down list → choose "add device"
- If you don't have your device in this list→ choose "new device" and fill in needed information → press "save" and move back to result entering



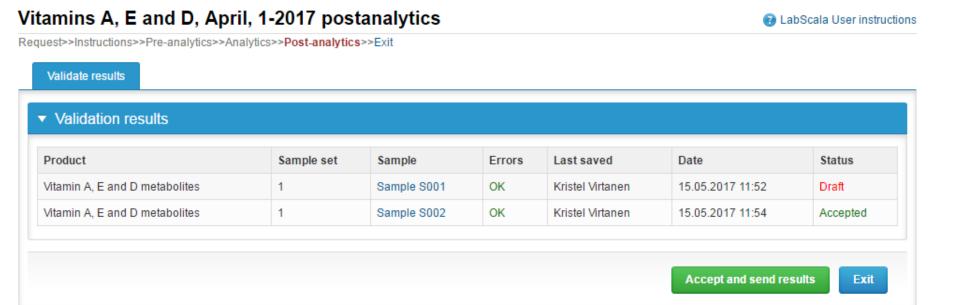
#### Results-continues

 Add the measurement date, test and result for specimen S002 for analytes that you are using.



## Validate your results

Check and correct if errors and then Accept and send results



#### LabScala buttons



















Enables you to save changes on the form

Takes you back to the previous view

Enables you to add some information. In tables it adds a row.

Edit button enables you to edit texts and information

Delete button enables you to delete texts and information

Accept button marks something as being accepted or valid

Lookup button marks a search field where you can enter text to be searched for

List button marks a field where you can search from the background register

To the Home page

#### Questions?

- In case you have questions, please contact:
  - Kristel Virtanenkristel.virtanen@labquality.fi+358 9 8566 8249
  - Teija Häkkinenteija.hakkinen@labquality.fi