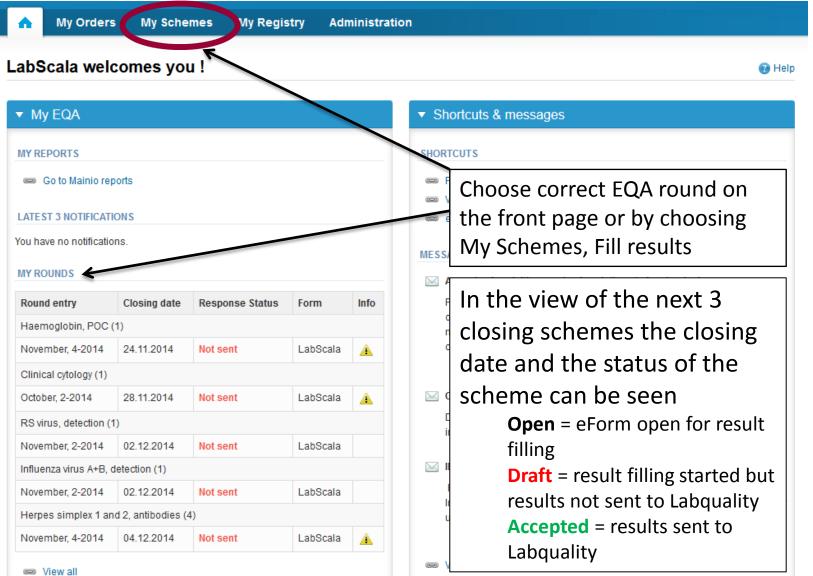


How to fill in results Antinuclear antibodies (5900)

Quick guide for result reporting

- 1. Start from LabScala home page by choosing My Schemes -> Fill results -> choose correct round.
- 2. Add Specific Contact, choose Next.
- 3. Read Instructions, choose Next.
- 4. Update Sample registration, choose Save & next
- Reporting results: choose measurement date, test kit and result for each analyzed analyte.
- Save your results as Save as final. Move to next specimen by choosing Next.
- 7. Validate your results and if needed, update them, finally choose Accept and send results.

Result reporting



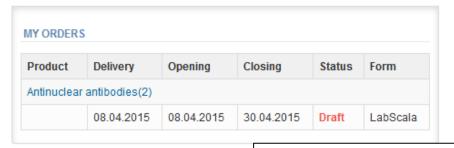
Request

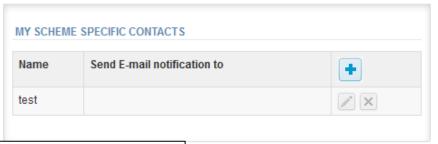
- After opening the scheme the request page is opened with the following information
 - Product: Here it can be seen what and how much has been ordered (e.g. Hormones A (5) means 5 sets of samples ordered)
 - Instructions: Scheme spesific instructions can be read and printed
 - Pre-analytics: Sample arrival date, quantity received, sample storage conditions etc.
 - Analytics: analyte-specific results can be filled
 - Postanalytics: Validate results
 - Exit: Back to the front page
- Also the scheme specific contact information is filled here
 - The contact person receives reminders and important scheme-specific information
 - At least one contact person needs to be named!

Welcome to the round of Antinuclear antibodies, April, 1-2015 analysis



Request>>Instructions>>Pre-analytics>>Analytics>>Post-analytics>>Exit





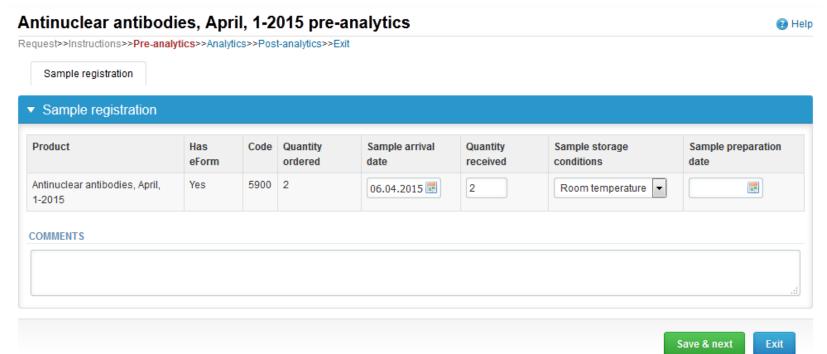
Coordinator contact information

By pressing the "Next" button LabScala will automatically move you forward



Pre-analytics

- In Pre-analytics, the following is asked
 - Sample arrival date
 - Quantity received: How many sample sets were received
 - Sample storage condition: How have the samples been stored before analysis (refrigerator, room temperature, freezer, other)
 - Sample preparation date: If done, if not, can be left empty
- Comments can be saved if needed
- Move forward by selecting "Save & next"



Results – how to start

- In Analytics the analyte-specific results can be filled
- If you have ordered multiple sample sets, the sets can be seen on the top of this view
- If the scheme has multiple samples, the samples are listed on top of the result form (e.g. S001, S002 and S003)

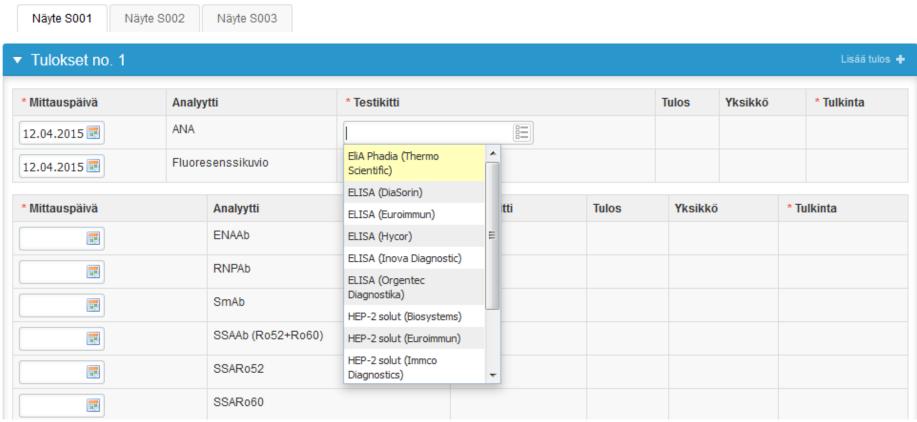
If you want to report additional results from the same specimen, please select the "Add

Result filling is started by selecting the measurement day

result +" and a new result field is opened. SAMPLE SETS 1 2 lext Last Sample S002 Sample S001 Sample S003 Measurement results no. 1 * Measurement date Analyte * Testkit Result Unit * Interpretation ANA 100 Fluorescence pattern 1 * Measurement date Analyte * Testkit Result Unit * Interpretation **ENAAb** RNPAb 6 SmAb

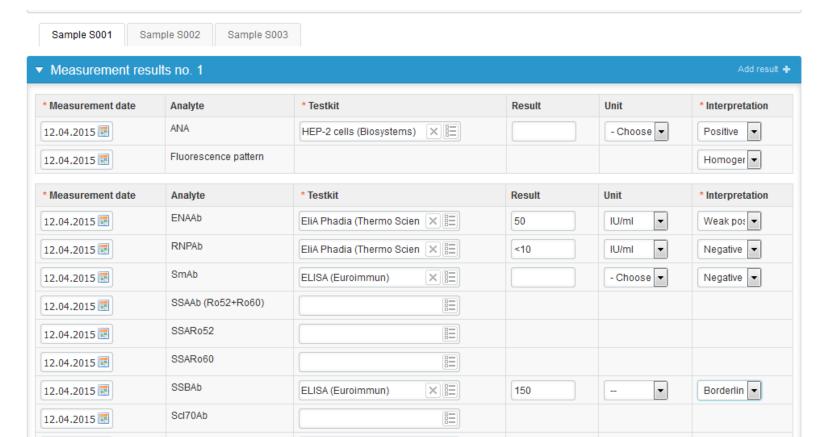
Results – Test kit

- Choose the correct option from the "Test kit" drop-down list
- If your method is not in the list, please contact EQA coordinator



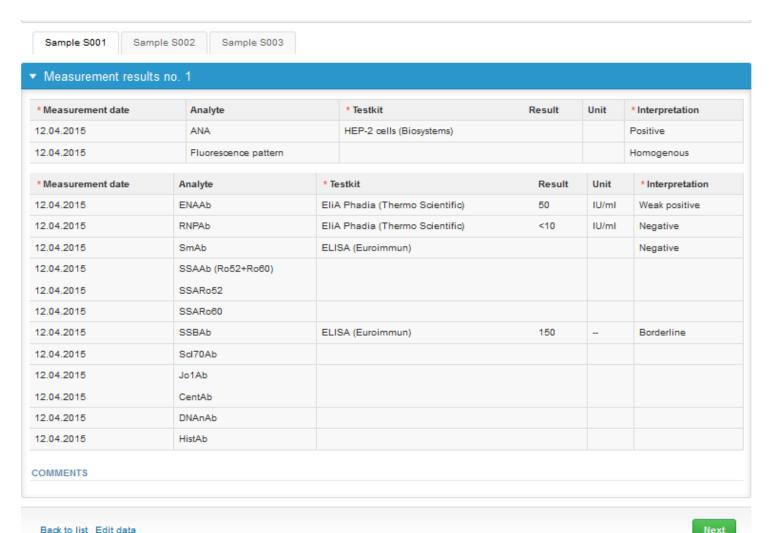
Results

- Report the numerical result and choose the unit (not mandatory) and choose the interpretation (mandatory) for analyzed analytes.
- Finally, select
 - "Save as final" if you see the results as being final
 - "Save as draft" if you do not yet want to send in the results. Results are not processed in Labquality



Results

Choose Next to report the next sample



Post-analytics

- Next the user is taken to the result validation.
 - Product: What part of the process is being validated
 - Sample set: Which sample set is being validated
 - Sample: Which sample is being validated
 - Errors: If there are analyte-specific validation limit errors these are shown here
 - Last saved: The user who has saved the results
 - Date: Date of last saving
 - Status: Status of the results (Accepted, Draft, Error)

Antinuclear antibodies, April, 1-2015 postanalytics



Request>>Instructions>>Pre-analytics>>Analytics>>Post-analytics>>Exit

Validate results

Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	ок	Häkkinen, Teija	12.04.2015 12:38	Accepted
Antinuclear antibodies	1	Sample S001	ОК	Häkkinen, Teija	12.04.2015 13:24	Accepted
Antinuclear antibodies	1	Sample S002	ок	Häkkinen, Teija	12.04.2015 12:52	Accepted
Antinuclear antibodies	1	Sample S003	ОК	Häkkinen, Teija	12.04.2015 12:52	Accepted
Antinuclear antibodies	2	Sample S001	ОК	Häkkinen, Teija	12.04.2015 12:52	Open
Antinuclear antibodies	2	Sample S002	ок	Häkkinen, Teija	12.04.2015 12:52	Open
Antinuclear antibodies	2	Sample S003	OK	Häkkinen, Teija	12.04.2015 12:52	Open

Post-analytics

- The results can be edited by selecting the correct sample
- When all of the states are such that the results can be sent to Labquality, select "Accept and send results"
- If you wish not to send the results yet, select "Exit"
- The results can be edited as long as the round is open, even if "Accept and send results" has been selected

Antinuclear antibodies, April, 1-2015 postanalytics



Request>>Instructions>>Pre-analytics>>Analytics>>Post-analytics>>Exit

Validate results

▼ Validation results									
Product	Sample set	Sample	Errors	Last saved	Date	Status			
Preanalytics		Registration	OK	Häkkinen, Teija	12.04.2015 12:38	Accepted			
Antinuclear antibodies	1	Sample S001	OK	Häkkinen, Teija	12.04.2015 13:24	Accepted			
Antinuclear antibodies	1	Sample S002	OK	Häkkinen, Teija	12.04.2015 12:52	Accepted			
Antinuclear antibodies	1	Sample S003	OK	Häkkinen, Teija	12.04.2015 12:52	Accepted			
Antinuclear antibodies	2	Sample S001	ОК	Häkkinen, Teija	12.04.2015 12:52	Open			
Antinuclear antibodies	2	Sample S002	ОК	Häkkinen, Teija	12.04.2015 12:52	Open			
Antinuclear antibodies	2	Sample S003	OK	Häkkinen, Teija	12.04.2015 12:52	Open			

LabScala buttons



















Enables you to save changes on the form

Takes you back to the previous view

Enables you to add some information. In tables it adds a row.

Edit button enables you to edit texts and information

Delete button enables you to delete texts and information

Accept button marks something as being accepted or valid

Lookup button marks a search field where you can enter text to be searched for

List button marks a field where you can search from the background register

To the Home page

Questions?

- In case you have questions, please contact:
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