How to fill in
Albumin and creatinine in urine (3240) results

Quick guide for result reporting

1. Start from LabScala home page by choosing My Schemes –> Fill results -> choose correct round.
2. Add Specific Contact, choose Next.
3. Read Instructions, choose Next.
4. Update Sample registration, choose Save & next
5. Reporting results: choose measurement date, test kit and the correct finding for each analyte.
6. Save your results as Save as final. Move to next specimen by choosing Next.
7. Validate your results and if needed, update them, finally choose Accept and send results.

Result reporting

Choose correct EQA round on the front page or by choosing My Schemes, Fill results

In the view the closing date and the status of the scheme can be seen

Fill results = eForm open for result filling

Not sent = result filling started but results not sent to Labquality

Sent = results sent to Labquality

Request

- After opening the scheme the request page is opened with the following information
  - **Product**: Here it can be seen what and how much has been ordered
  - **Instructions:** Scheme spesific instructions can be read and printed
  - **Pre-analytics:** Sample arrival date, quantity received, sample storage conditions etc.
  - **Analytics:** analyte-specific results can be filled by methods
  - **Postanalytics:** Validate results
  - **Exit:** Back to the front page
- Also the scheme specific contact information is filled here
  - The contact person receives reminders, information when the reports have been published and if needed, important scheme-specific information
  - **At least one contact person needs to be named!**

Welcome to the round of Albumin and creatinine in urine, October, 2-2015 analysis

Request>>Instructions>>Pre-analytics>>Analytics>>Post-analytics>>Exit

MY ORDERS

Product	Delivery	Opening	Closing	Status	Form
Albumin and creatinine in urine(3)					
	19.10.2015	19.10.2015	11.11.2015	Ordered	LabScala

MY SCHEME SPECIFIC CONTACTS

Name	Send E-mail notification to		
ksenia			
testaaja	testaaja@testilomake.com		

▼ Coordinator co

By pressing the "Next" button LabScala will automatically move you forward

Next | Exit

4

Pre-analytics

- In Pre-analytics, the following is asked
  - **Sample arrival date**
  - **Quantity received:** How many sample sets were received
  - **Sample storage condition:** How have the samples been stored before analysis (refrigerator, room temperature, freezer, other)
  - **Sample preparation date:** If done, if not, can be left empty
- Comments can be saved if needed
- Move forward by selecting "Save & next"

Albumin and creatinine in urine, October, 2-2015 pre-analytics   ❷ Help

Request>>Instructions>>**Pre-analytics**>>Analytics>>Post-analytics>>Exit

Sample registration

▼ Sample registration

Product	Has eForm	Code	Quantity ordered	Sample arrival date	Quantity received	Sample storage conditions	Sample preparation date
Albumin and creatinine in urine, October, 2-2015	Yes	3240	3	17.08.2015	3	+2 ... +8 C	

COMMENTS

Save & next   Exit

Results – how to start

- In Analytics the result can be added by samples (and by sample sets)
- Result filling is started by selecting the measurement day

Results – Instrument

- In first time choose from the "Device" drop-down list "**Add device**" and then select "**New Device**"
- If you in next round use same instrument (s) just choose the correct instrument from drop -down list

Results – Instrument, continues

•Choose Manufacturer, Instrument and write the Nickname of your instrument , the start date and the LQ 3-digit code, which shoud be different to each instrument

• The LQ 3-digit code   (and later when the reports are coming from LabScalasta the nickname) will be seen in your reports below your client code

•Choose from the Product drop-down menu the scheme that you want to add this device to and press +-button

Results – Instrument, continues

•Now you can find all analytes
•Select each analyte and add the measurement principle and unit
•In case you use a different device for albumin and creatinine, please add only the analytes that are measured with said device and Save

USED FOR MEASURING SCHEMES

Product			Active
[-] Albumin and creatinine in urine			☑

Analyte	Definition	Active	
		All ▼	🔍
U -Albumin	Nephelometry; mg/l	☑	
U -Creatinine	Photometry, enzymatic; mmol/l	☑	
U-Alb/U-Crea - ratio		☐	

- Choose - ▼	➕

Results – Instrument, continues

Choose unit and method and Save

Add same way the creatinine instrument.

Results

- Now you can add the results for the specimen S001
- In case you want to add results from a secondary device, press "Add measurement"
- Results from up to 3 different devices can be added
- Save as final and select Next

2399: Albumin and creatinine in urine, October, 2-2015 - Sample set 1 (Sample S001) @ Help

<<Previous step>>Albumin and creatinine in urine>>Next step

SAMPLE SETS

| First | Previous | 1 2 3 | Next | Last |

Sample S001 | Sample S002

▼ Measurements   Add measurement +

*Measurement date	Analyte	*Device	*Instrument	*Chemical principle	*Result	*Unit	Comment
01.09.2015	U -Albumin	vantaaki ▾	DCA Vantage	Nephelometry	237	mg/l	
01.09.2015	U -Creatinine	Oma Roche ▾	cobas c501	Photometry, enzymatic	7,9	mmol/l	
01.09.2015	U-Alb/U-Crea - ratio				30		

COMMENTS

Back to list   Clear all page data   Save as draft   **Save as final**   11

Results – Instrument

- You are now able to add the results of the sample S002

Results –Instrument

- Select the measurement day
- Choose your instruments in the same order as for sample S001

Results

- Add and Save as final the sample S002 results
- If you want, add results from your other devices
- Save as Final
- (Repeit for all sample sets that you have ordered)

Post-analytics

- When you have added all your results you are next taken to the result validation
  - **Product:** What part of the process is being validated
  - **Sample set:** Which sample set is being validated
  - **Sample:** Which sample is being validated
  - **Errors:** If there are analyte-specific validation limit errors these are shown here
  - **Last saved:** The user who has saved the results
  - **Date:** Date of last saving
  - **Status:** Status of the results (Accepted, Draft, Error)
  - When all of the states are such that the results can be sent to Labquality, select "**Accept and send results**"
- If you wish not to send the results yet, select "Exit"
- **The results can be edited as long as the round is open, even if "Accept and send results" has been selected**

Albumin and creatinine in urine, October, 2-2015 postanalytics · Help

Request>>Instructions>>Pre-analytics>>Analytics>>**Post-analytics**>>Exit

Validate results

▼ **Validation results**

Product	Sample set	Sample	Errors	Last saved	Date	Status
Albumin and creatinine in urine	1	Sample S001	OK	Jonna Pelanti	30.09.2015 12:14	Accepted
Albumin and creatinine in urine	1	Sample S002	OK	Jonna Pelanti	30.09.2015 12:18	Accepted
Albumin and creatinine in urine	2	Sample S001	OK	Jonna Pelanti	30.09.2015 12:11	Draft
Albumin and creatinine in urine	2	Sample S002	OK	Krivko, Ksenia	01.09.2015 12:25	Open
Albumin and creatinine in urine	3	Sample S001	OK	Krivko, Ksenia	01.09.2015 12:25	Open
Albumin and creatinine in urine	3	Sample S002	OK	Krivko, Ksenia	01.09.2015 12:25	Open

Accept and send results   Exit

Exit

- After selecting "Accept and send results" you will be taken back to your schemes list
- The results can be edited as long as the round is open
- From the form you can see who and when has sent the results

Welcome to the round of Albumin and creatinine in urine, October, 2-2015 analysis   ❓ Help

Request>>Instructions>>Pre-analytics>>Analytics>>Post-analytics>>Exit

Results are accepted and sent to Labquality by Jonna Pelanti on 30.09.2015 12:19

To re-open result forms, please click here!

MY ORDERS

Product	Delivery	Opening	Closing	Status	Form
Albumin and creatinine in urine(3)					
	19.10.2015	19.10.2015	11.11.2015	Ordered	LabScala

MY SCHEME SPECIFIC CONTACTS

Name	Send E-mail notification to	➕
ksenia		🖊 ✖
testaaja	testaaja@testilomake.com	🖊 ✖

▶ Coordinator contact information

Next   Exit

LabScala buttons

Save — Enables you to save changes on the form

Back — Takes you back to the previous view

+ — Enables you to add some information. In tables it adds a row.

Edit button enables you to edit texts and information

Delete button enables you to delete texts and information

Accept button marks something as being accepted or valid

Lookup button marks a search field where you can enter text to be searched for

List button marks a field where you can search from the background register

To the Home page

Questions?

- In case you have questions, please contact:
    - Anna-Riitta Vanhanen
      anna-riitta.vanhanen@labquality.fi
      +358 9 8566 8223

    - Jonna Pelanti
      jonna.pelanti@labquality.fi
      +358 9 8566 8211