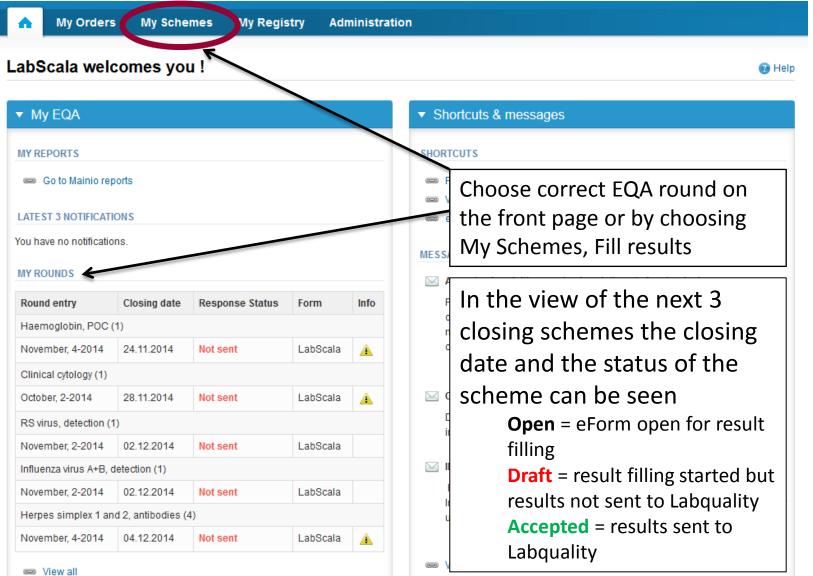


How to fill in results for Streptococcus A antigen detection (5595)

Quick guide for result reporting

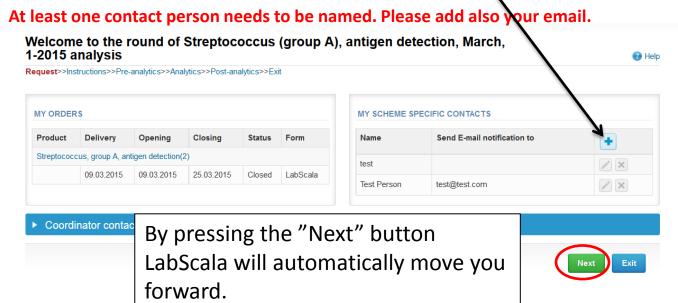
- 1. Start from LabScala home page by choosing My Schemes -> Fill results -> choose correct round.
- 2. Add Specific Contact, choose Next.
- 3. Read Instructions, choose Next.
- 4. Update Sample registration, choose Save & next
- Reporting results: choose measurement date, test kit and the correct result.
- Save your results as Save as final. Move to next specimen by choosing Next.
- 7. Validate your results and if needed, update them, finally choose Accept and send results.

Result reporting



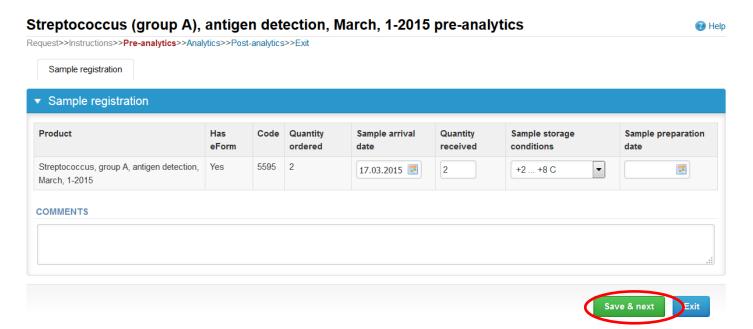
Request

- After opening the scheme the request page is opened with the following information
 - Product: Here it can be seen what and how much has been ordered (e.g. Streptococcus, group A antigen detection (2) means that 2 sets of samples have been ordered)
 - Instructions: Scheme spesific instructions can be read and printed
 - Pre-analytics: Sample arrival date, quantity received, sample storage conditions etc.
 - Analytics: analyte-specific results can be filled
 - Postanalytics: Validate results
 - Exit: Back to the front page
- Also the scheme specific contact information is filled here
 - The contact person receives reminders and important scheme-specific information



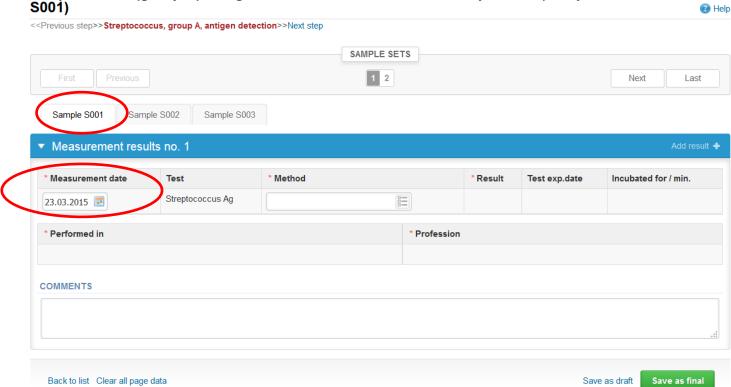
Pre-analytics

- In Pre-analytics, the following is asked
 - Sample arrival date
 - Quantity received: How many sample sets were received
 - Sample storage condition: How have the samples been stored before analysis (refrigerator, room temperature, freezer, other)
 - Sample preparation date: If done, if not, can be left empty
- Comments can be saved if needed
- Move forward by selecting "Save & next"



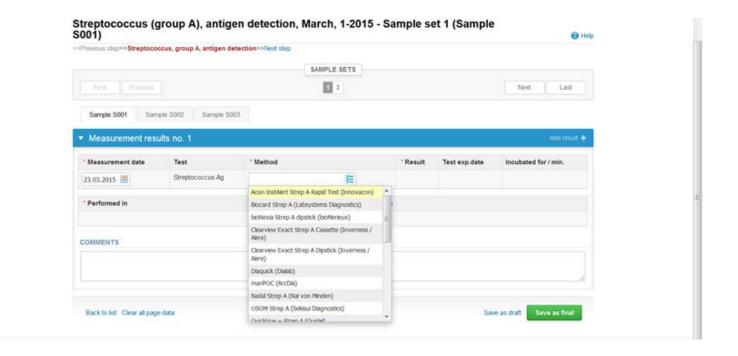
Results – how to start

- In Analytics the result can be filled. The results of this scheme are added one specimen at the time (first the Specimen S001 result, then S002 and finally S003).
- Result filling is started by selecting the measurement day
 Streptococcus (group A), antigen detection, March, 1-2015 Sample set 1 (Sample S001)



Results – Method

• Choose your method from the "Method" drop-down list. If you do no find your method from this list, please contact Labquality.

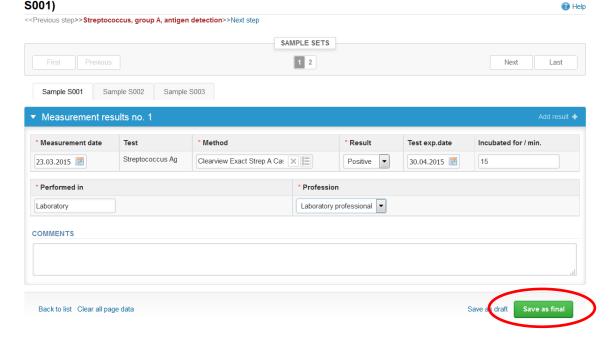


Results

- Add your result to "Result" from the drop-down list (Negative, Weak positive or Positive).
- Please write to the "performed in" the place you have analysed these samples (eg. laboratory) and then select the "Profession", the fields marked with * are mandatory.
- We hope that you write down also the exp. date of your test and the incubation time.
- Then choose from the bottom of the page:
 - "Save as final" and then choose Next (Please remember to Save as final after each specimen) and then you can add the result and other information of the specimen 002 and after that the result of specimen 003.

Please be careful, that you have added the same "method"- and "profession" informations to all three specimens.

Streptococcus (group A), antigen detection, March, 1-2015 - Sample set 1 (Sample

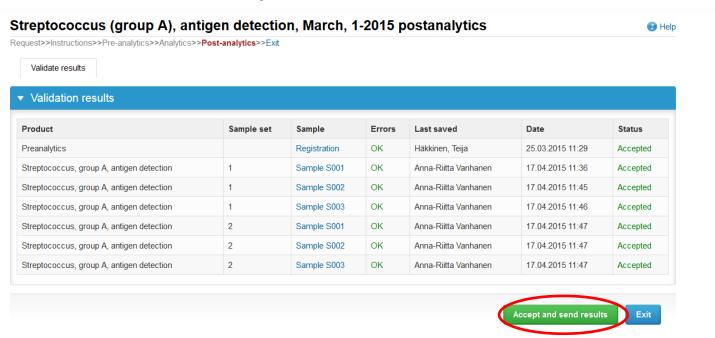


Post-analytics

When you have after addition the specimen 003 result choosed **Save as final** and **Next**, you will be in the Post-analytics:

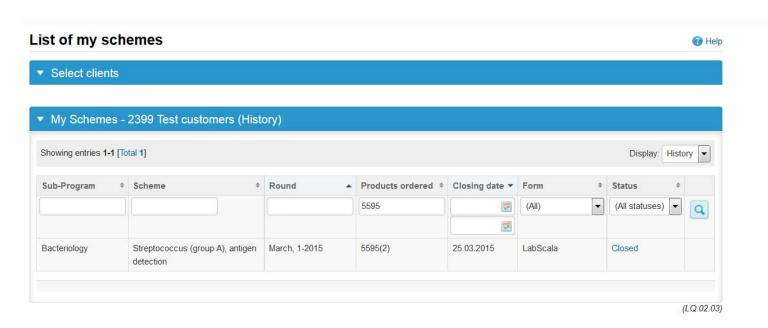
Status of the results : Accepted, Draft, Error

If you get error messages please check and correct the reasons for them and when all is correct, then **Accept and send results**



Exit

- After selecting "Accept and send results" you will be taken back to your schemes list.
- The results can be edited as long as the round is open, even if "Accept and send results" has been selected



LabScala buttons



















Enables you to save changes on the form

Takes you back to the previous view

Enables you to add some information. In tables it adds a row.

Edit button enables you to edit texts and information

Delete button enables you to delete texts and information

Accept button marks something as being accepted or valid

Lookup button marks a search field where you can enter text to be searched for

List button marks a field where you can search from the background register

To the Home page

Questions?

- In case you have questions, please contact:
 - Anna-Riitta Vanhanenanna-riitta.vanhanen@labquality.fi+358 9 8566 8223
 - Jonna Pelantijonna.pelanti@labquality.fi+358 9 8566 8211