



How to fill in results

Rubella virus, antibodies (5667)

Measles virus, antibodies (5668)

Mumps virus, antibodies (5669)

Quick guide for result reporting

1. Start from LabScala home page by choosing My Schemes
→ Fill results → Choose correct round.
2. Add Specific Contact, choose Next.
3. Read Instructions, choose Next.
4. Update Sample registration, choose Save & next
5. Reporting results: choose Measurement date, choose Device (method) or if needed, add it. If you can't find your instrument in the registry, please contact coordinator.
6. Save your results as Save as final.
7. Validate your results and if needed, update them, finally choose Accept and Send results

Result reporting

My Orders My Schemes My Registry My Documents Administration

LabScala welcomes you ! Help

My EQA

MY REPORTS

- View reports
- View reports < 2015

LATEST 3 NOTIFICATIONS

You have no notifications.

MY ROUNDS

Round entry	Closing date	Response Status	Form	Info
Tumour Markers (2)				
August, 3-2015	10.09.2015	Not sent	LabScala	
Borrelia burgdorferi, antibodies (4)				
August, 3-2015	10.09.2015	Not sent	LabScala	!
Pregnancy test (1)				
September, 3-2015	11.09.2015	Not sent	LabScala	!
Faecal occult blood (1)				
September, 3-2015	11.09.2015	Not sent	LabScala	!
Malaria, antigen detection POCT (1)				
August, 3-2015	16.09.2015	Not sent	LabScala	!

View all

Shortcuts & messages

SHORTCUTS

- Fill results (Main)

MESS

Postponed rounds: 2640 Synovial fluid crystals 1, 2015

The May round 2640 Synovial fluid crystals 1, 2015 is postponed. The new delivery date will be in September.

How to add your email for the reports ready notifications

As you have noticed, we send a report ready -email as soon as the reports are downloaded to LabScala. This email is sent to the administrator of each client and to those whose emails have been added on the resultforms. To edit the admin account email, please go with your mouse to the header of LabScala over the client code and select My settings. There you can edit the email for password recovery and the contact email address.

Choose correct EQA round on the front page or by choosing My Schemes, Fill results

Request

- After opening the scheme the request page is opened with the following information
 - **Product:** Here it can be seen what and how much has been ordered (e.g. Hormones A (5) means 5 sets of samples ordered)
 - **Instructions:** Scheme specific instructions can be read and printed
 - **Pre-analytivs:** Sample arrival date, quantity received, sample storage conditions etc.
 - **Analytics:** Analyte-specific results can be filled
 - **Postanalytics:** Validate results
 - **Exit:** Back to the front page
- Also the scheme specific contact information is filled here
 - The contact persons receive reminders and important scheme-specific information
 - **At least one contact person needs to be named!**

Welcome to the round of Rubella virus, antibodies, January, 1-2015 analysis




 Help

[Request](#)>>[Instructions](#)>>[Pre-analytics](#)>>[Analytics](#)>>[Post-analytics](#)>>[Exit](#)

MY ORDERS



Product	Delivery	Opening	Closing	Status	Form
Rubella virus, antibodies(3)					
	20.01.2015	20.01.2015	13.02.2015	Closed	LabScala

MY SCHEME SPECIFIC CONTACTS

Name	Send E-mail notification to	
Jaana	testi@testi.fi	  

► Coordinator contact information

By pressing the "Next" button LabScala will automatically move you forward




Pre-analytics

- In Pre-analytics, the following is asked
 - **Sample arrival date**
 - **Quantity received:** How many sample sets were received
 - **Sample storage condition:** How have the samples been stored before analysis (refrigerator, room temperature, freezer, other)
 - **Sample preparation date:** If done, if not, can be left empty
- Comments can be saved if needed
- Move forward by selecting "Save & next"

Request>>Instructions>>**Pre-analytics**>>Analytics>>Post-analytics>>Exit

Sample registration

▼ Sample registration

Product	Has eForm	Code	Quantity ordered	Sample arrival date	Quantity received	Sample storage conditions	Sample preparation date
Rubella virus, antibodies, January, 1-2015	Yes	5667	3	28.01.2015 	3	+2 ... +8 C 	

COMMENTS

ei esikäsittelyä

Save & next

Exit




Results – how to start

- In Analytics the analyte-specific results can be filled
- If you have ordered multiple sample sets, the sets can be seen on the top of this view
- If the scheme has multiple sample, the samples are listed on top of the result form (e.g. S001, S002 and S003)
- Result filling is started by selecting "Measurement date"
- If you want to report additional results from the same specimen, please select the "**Add result +**" and a new result field is opened.

Sample S041 Sample S042 Sample S043

▼ Measurement results no. 1 Add result +

Please check the measurement date !

* Measurement date	* Analyte	* Device	* Reagent	Test result	Unit	* Interpretation
16.01.2015 	Rubella virus IgG	-Choose- ▼				
16.01.2015 	Rubella virus IgM	-Choose- ▼				
	Rubella virus IgG Avi					

* Clinical interpretation	Additional information




Results – selecting the device

- Analyte-specific results are filled by selecting a previously filled device from the dropdown list or by selecting "-Add device-"
 - Devices can be also added beforehand from My Registry – My devices
- See instructions starting from slide 13.

Sample S001 Sample S002 Sample S003

▼ Measurement results no. 1

Please check the measurement date !

* Measurement date	* Analyte	* Device
28.01.2015 	Rubella virus IgG	vidas_vihuri/025 ▼
28.01.2015 	Rubella virus IgM	-Choose- -Add device- abbi/998
	Rubella virus IgG Avi	advia/045 cobas/002

Results

- Saved device can be chosen from the dropdown list in the result form
- "Test result": absorbance or other numerical value if available (not mandatory)
- Choose the correct option from the "Interpretation" (mandatory)
- Choose the correct option from "Clinical interpretation" (mandatory)
- Choose the correct option from "Additional information" (not mandatory)

Sample S001 Sample S002 Sample S003

▼ Measurement results no. 1 Add result +

Please check the measurement date !

* Measurement date	* Analyte	* Device	* Reagent	Test result	Unit	* Interpretation
28.01.2015	Rubella virus IgG	vidas_vihuri025	Rubella IgG	<input type="text"/>	Abs	Negative
28.01.2015	Rubella virus IgM	vidas_vihuri025	Rubella IgM	<input type="text"/>	--	Negative
<input type="text"/>	Rubella virus IgG Avi					- Choose - Negative Borderline Positive

* Clinical interpretation Additional information

- Choose -

Results

- Finally, select
 - "Save as final" if you see the results as being final
 - "Save as draft" if you do not yet want to send in the results. Results are not processed in Labquality
- From this page you can return to the front page by selecting "Back to list"

Sample S001 Sample S002 Sample S003

▼ Measurement results no. 1 Add result +

Please check the measurement date !

* Measurement date	* Analyte	* Device	* Reagent	Test result	Unit	* Interpretation
28.01.2015	Rubella virus IgG	vidas_vihuri/025	Rubella IgG	<input type="text"/>	Abs	Negative
28.01.2015	Rubella virus IgM	vidas_vihuri/025	Rubella IgM	<input type="text"/>	--	Negative
<input type="text"/>	Rubella virus IgG Avi					

* Clinical interpretation	Additional information
No detectable rubella antibodies	- Choose -

COMMENTS

Back to list Clear all page data Save as draft **Save as final**

Results – Edit data

- Select "Edit data" if you want to modify your already saved data.

Sample S001 Sample S002 Sample S003

▼ Measurement results no. 1

Please check the measurement date !

* Measurement date	* Analyte	* Device	* Reagent	Test result	Unit	* Interpretation
28.01.2015	Rubella virus IgG	vidas_vihuri025	Rubella IgG		Abs	Negative
28.01.2015	Rubella virus IgM	vidas_vihuri025	Rubella IgM		--	Negative
	Rubella virus IgG Avi					

* Clinical interpretation	Additional information
No detectable rubella antibodies	

COMMENTS

Back to list [Edit data](#) Print Next

Post-analytics

- Next the user is taken to the result validation
 - **Product:** What part of the process is being validated
 - **Sample set:** Which sample set is being validated
 - **Sample:** Which sample is being validated
 - **Errors:** If there are analyte-specific validation limit errors these are shown here
 - **Last saved:** The user who has saved the results
 - **Date:** Date of last saving
 - **Status:** Status of the results (Accepted, Draft, Error)

Validate results

▼ Validation results						
Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	OK	Paakkanen, Jaana	13.02.2015 11:00	Accepted
Rubella virus, antibodies	1	Sample S001	Field "Clinical interpretation" is mandatory.	Paakkanen, Jaana	15.09.2015 13:26	Error
Rubella virus, antibodies	1	Sample S002	OK	Paakkanen, Jaana	13.02.2015 11:05	Accepted
Rubella virus, antibodies	1	Sample S003	OK	Paakkanen, Jaana	13.02.2015 11:19	Accepted

Post-analytics

- The results can be edited by selecting the correct sample
- When all of the states are such that the results can be sent to Labquality, select "Accept and send results"
- If you wish not to send the results yet, select "Exit"
- The results can be edited as long as the round is open, even if "Accept and send results" has been selected

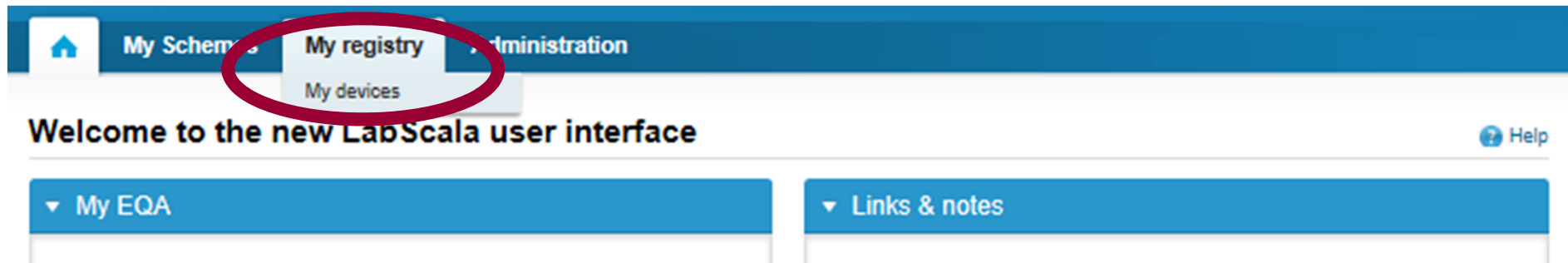
▼ Validation results

Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	OK	Paakkanen, Jaana	13.02.2015 11:00	Accepted
Rubella virus, antibodies	1	Sample S001	OK	Paakkanen, Jaana	15.09.2015 13:28	Accepted
Rubella virus, antibodies	1	Sample S002	OK	Paakkanen, Jaana	13.02.2015 11:05	Accepted
Rubella virus, antibodies	1	Sample S003	OK	Paakkanen, Jaana	13.02.2015 11:19	Accepted

Sent to Labquality by Paakkanen, Jaana on 13.02.2015 11:24 [Accept and send results](#) [Exit](#)

Adding your own devices

- There are two ways to add devices in LabScala:
 - 1) By selecting "-Add device-" in the "Final results" page
 - 2) By choosing "My devices" under "My registry" in the top header you can fill in your device information even before a round is opened for result filling



Own devices

- Both choices takes you to your "Devices list" where you are able to see all your devices that you have saved in LabScala
- If you have saved no devices, the list is empty
- Adding devices is done by selecting "New device"

My Schemes My registry Administration

Devices list

Help

▼ Devices

New device

Display: Active ▼

Nickname	Instrument	Manufacturer	Products	Client	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



New device



Add a new device

▼ Add a device


Client:
Client code


DEVICE

* Instrument:  

* Manufacturer:  

* Nickname:


* Start date: 

End date: 


Location:

Client system ID:

USED FOR MEASURING SCHEMES

Product
Hormones A 

ADDITIONAL INFORMATION

Active 

Access to the background register

Free text – fields. If something is written, LabScala searches the background register for matches.
Hint! If you write a part of your instrument name you do not need to fill in the manufacturer, LabScala does it for you!

Dropdown menu. Select the scheme in which you want this device to be used. Add it by pressing the Active – plus – sign on the right.

NB! * - marked fields are mandatory!

Add a new device

[Help](#)

Add a device

Client: 1999 Kokeilulaboratorio
 Client code: 1999

DEVICE

* Instrument: OXOID Visual reading
 * Manufacturer: OXOID
 * Nickname: Helico1

* Start date: 03.06.2013
 End date:

USED FOR MEASURING SCHEMES

Product
 Helicobacter pylori, antigen detection in faeces

Active

Note! Start date must be earlier than the sample analysing date

1. Choose the manufacturer (Hint: write beginning of the name). **EIA**: manufacturer is OTHER; **Visual method**: manufacturer is test manufacturer
2. Choose instrument. **EIA**: Microplate reader; **Visual method**: "Test Manufacturer" Visual reading

Dropdown menu. Select the scheme in which you want this device to be used. Add it by pressing the Active – plus – sign on the right.

NB! * - marked fields are mandatory!

Adding reagent information

USED FOR MEASURING SCHEMES

Product

[-] Form test product 13

Rubellavirus antibodies

Analyte	Definition	Active	
<input type="text"/>	<input type="text"/>	All <input type="button" value="v"/>	<input type="button" value="Q"/>
RubeAbG	BIOMERIEUX - Rubella IgG; --	<input checked="" type="checkbox"/>	
RubeAbM	BIOMERIEUX - Rubella IgM; --	<input checked="" type="checkbox"/>	
RubeAvi		<input type="checkbox"/>	

1. Add the analyte-specific reagent info by clicking the analyte

Adding reagent information

Access to background register

▼ Add device's reagent info for Analyte Rubella virus IgG

Nickname: vidas_vihuri
Instrument: Vidas
Location:
Client system id:

* Reagent manufacturer: BIOMERIEUX

* Reagent: Rubella IgG

* Measure unit: --

(LQ.14.01.3)

1. Choose Reagent manufacturer
2. Choose/check Reagent
3. Choose Measure unit (Visual reading: --, Microplate reader: Abs, U/mL etc.)

4. Remember to save!

Saving device information

USED FOR MEASURING SCHEMES

Product Active

[-] Form test product 13

Rubellavirus antibodies

Analyte	Definition	Active	
<input type="text"/>	<input type="text"/>	All <input type="button" value="v"/>	<input type="button" value="Q"/>
RubeAbG	BIOMERIEUX - Rubella IgG; --	<input checked="" type="checkbox"/>	
RubeAbM	BIOMERIEUX - Rubella IgM; --	<input checked="" type="checkbox"/>	
RubeAvi		<input type="checkbox"/>	

- Choose -

ADDITIONAL INFORMATION

N.B. this information will not be read by Labquality, only for your internal notes

After adding the reagent information, remember to save!



(LQ.14.01.1)

Own devices

- If you have used the same device already on other schemes, just add new scheme and analytes for that device from the dropdown list.
- Open device from the edit button on the right (pencil)
- Choose right scheme from the drop down menu and click + button.

USED FOR MEASURING SCHEMES

Product	Active
[+] Prostate specific antigen	<input checked="" type="checkbox"/>
HypoTSH <input type="button" value="v"/>	<input type="button" value="+"/>

ADDITIONAL INFORMATION

LabScala buttons



Enables you to save changes on the form



Takes you back to the previous view



Enables you to add some information. In tables it adds a row.



Edit button enables you to edit texts and information



Delete button enables you to delete texts and information



Accept button marks something as being accepted or valid



Lookup button marks a search field where you can enter text to be searched for



List button marks a field where you can search from the background register



To the Home page

Questions?

- In case you have questions, please contact:
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