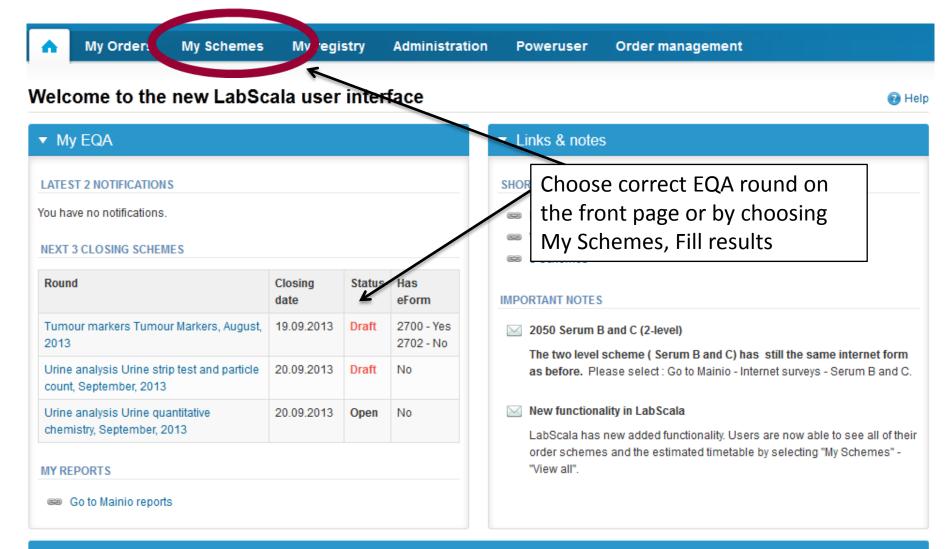


How to fill in results for Legionella, antigen detection in urine Streptococcus pneumoniae, antigen detection in urine

Quick guide for result reporting

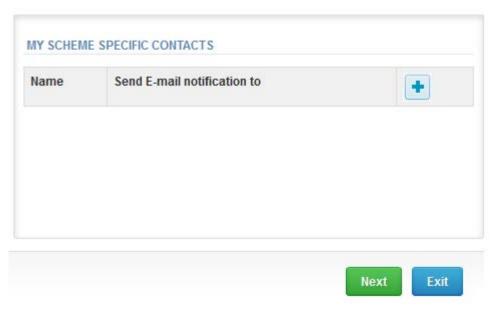
- 1. Start from LabScala home page by choosing My Schemes —> Fill results -> choose correct round.
- 2. Add Specific Contact, choose Next.
- 3. Read Instructions, choose Next.
- 4. Update Sample registration, choose Save & next
- Reporting results: choose Measurement date, choose the correct finding for each analyte.
- 6. Save your results as Save as final. Move to next specimen by choosing Next.
- 7. Validate your results and if needed, update them, finally choose Accept and send results.

Result reporting



Filling results

- First add your scheme-specific contact info by pressing plus – sign
- Fill in name and email address or phone number
- Save and choose Next



Add scheme contact person



Instructions

 In Instructions the schemespecific instructions can be read and printed by pressing the "Print instructions" button on the bottom of the page

Clinical chemistry: Endocrinology Instru-

Request>>Instructions>>Pre-analytics>>Analytics>>Post-analytics>>E>

GENERAL INFO

Welcome to the hormones A scheme of August! If the kit is incomplete:

SAFETY INFO

Quality control specimens derived from human blood must be handled are found to be HBs-Ag and HIV-Ab negative when tested with licensec these or other infectious diseases.

SCHEDULE

Analyze the samples as soon as possible and report the results no later

SAMPLE INFORMATION

Samples A1 and A2 are lyophilised human sera. The unopened lyophilis and A2. Replace the stopper and allow the bottles to stand for 30 minut batches. Freeze immediately. A little before analysing, thaw, mix and al stable for at least two weeks at -20 °C.

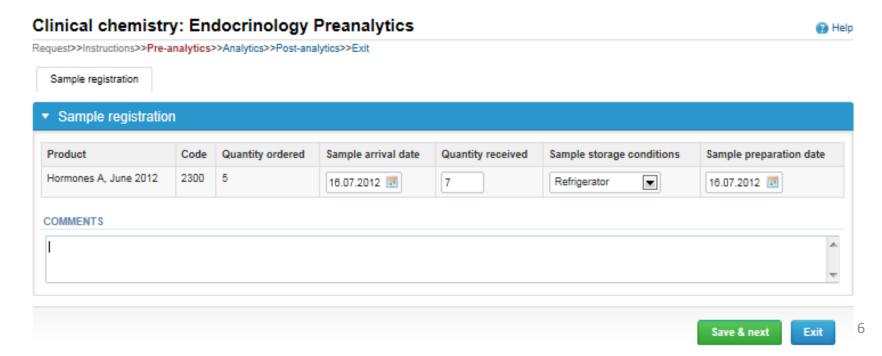
CONTACT INFO

Päivi Ranta paivi.ranta@labquality.fi

Print instructions

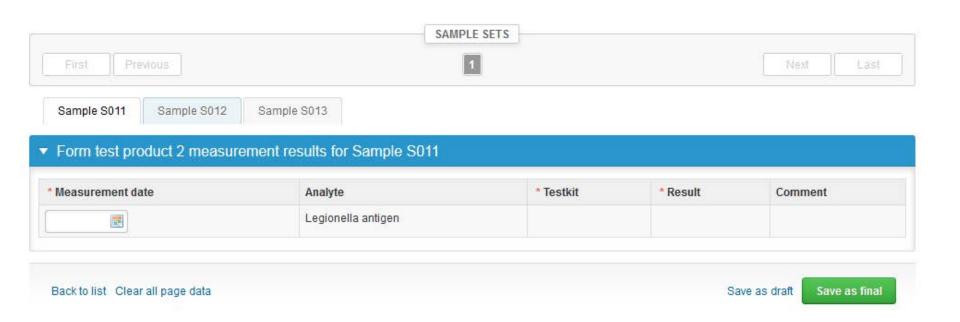
Pre-analytics

- In Pre-analytics, the following is asked
 - Sample arrival date
 - Quantity received: How many sample sets were received
 - Sample storage condition: How have the samples been stored before analysis (refrigerator, room temperature, freezer, other)
 - Sample preparation date: if done, if not, cabn be left empty
- Comments can be saved if needed
- Move forward by selecting "Save & next"



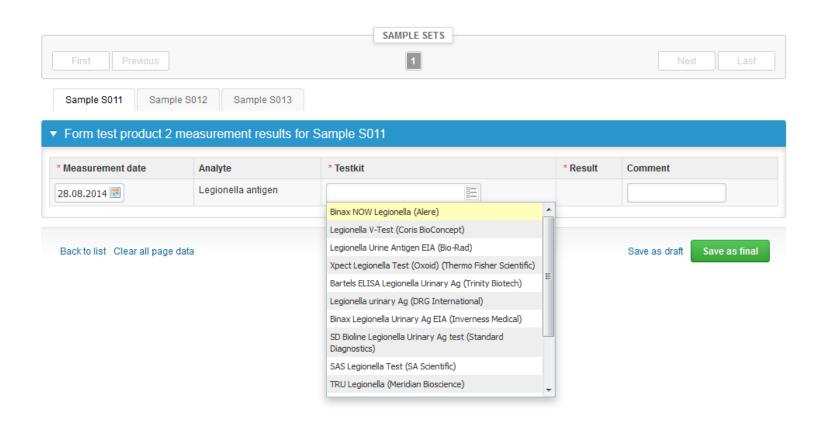
Results – how to start

- In Analytics the analyte-specific results can be filled
- If you have ordered multiple sample sets, the sets can be seen on the top of this view
- If the scheme has multiple sample, the samples are listed on top of the result form (e.g. S001, S002 and S003)
- Result filling is started by selecting the measurement day



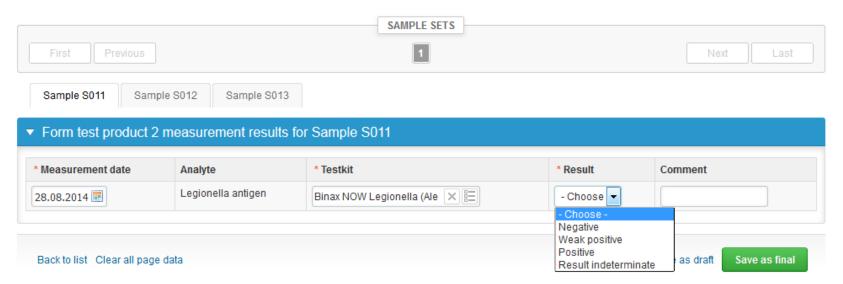
Results – test kit

• Choose the correct option from the Testkit drop-down list



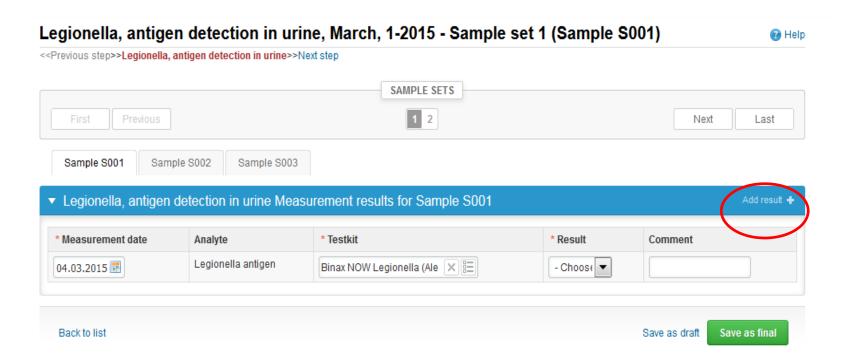
Results

- Choose the correct option from the Result drop-down list. If you choose Result indeterminate, please specify the answer in the Comment field
- Finally, select
 - "Save" if you do not yet want to send in the results. Results are not proccessed in Labquality
 - "Save as final" if you see the results as being final
- From this page you can return to the front page by selecting "Back to list" or clear the whole page by selecting "Clear all page data"



Additional results for same sample

If you want to report additional results from the same specimen, please select the "Add result +" on the result form and a new result field will be opened.



Results

- If "Save as final" was selected the results are saved and the table is closed. The data can be
 edited by selecting "Edit data" from the bottom of the page
- By selecting "Next" LabScala takes you automatically to the next sample or sample set to be filled



Post-analytics

- Next the user is taken to the result validation
 - Product: what part of the process is being validated
 - Sample set: which sample set is being validated
 - Sample: which sample
 - Errors: if there are analyte-specific validation limit errors these are shown here
 - Last saved: The user who has saved the results
 - Date: date of last saving
 - Status: status of the results (Accepted, Draft, Error)

Validate results

▼ Validation results

Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	OK	Krivko, Ksenia	16.06.2014 15:50	Accepted
Form test product 2	1	Sample S001	OK	Häkkinen, Teija	23.06.2014 13:51	Accepted
Form test product 2	1	Sample S002	OK	Häkkinen, Teija	23.06.2014 13:28	Draft
Form test product 2	1	Sample S003	OK	Häkkinen, Teija	23.06.2014 13:53	Accepted

Accept and send results

Post-analytics

- The results can be edited by selecting the correct sample
- When all of the states are such that the results can be sent to Labquality, select "Accept and send results"
- If you wish not to send the results yet, select "Exit"
- The results can be edited as long as the round is open, even if "Accept and send results" has been selected

Validate results

Validation results

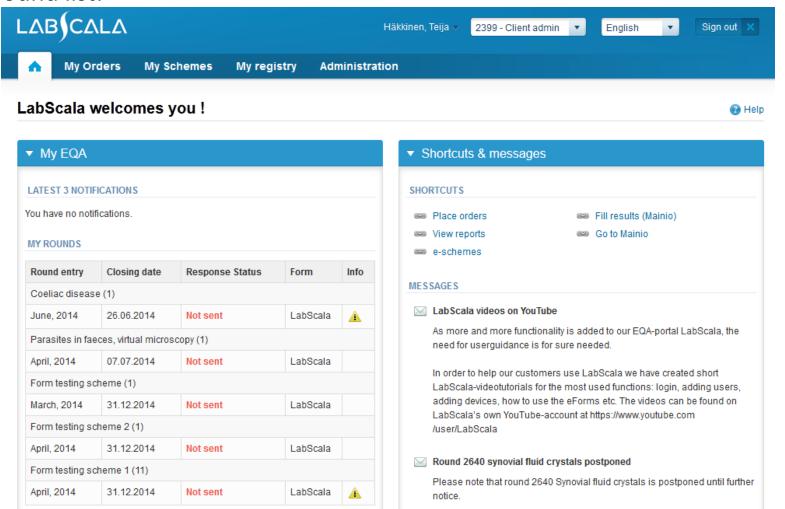
Product	Sample set	Sample	Errors	Last saved	Date	Status
Preanalytics		Registration	OK	Krivko, Ksenia	16.06.2014 15:50	Accepted
Form test product 2	1	Sample S001	OK	Häkkinen, Teija	23.06.2014 13:51	Accepted
Form test product 2	1	Sample S002	OK	Häkkinen, Teija	23.06.2014 13:54	Accepted
Form test product 2	1	Sample S003	OK	Häkkinen, Teija	23.06.2014 13:53	Accepted

Accept and send results

Exit

Exit

 After selecting "Exit" you will be taken back to the front page or to the round list:



LabScala buttons



















Enables you to save changes on the form

Takes you back to the previous view

Enables you to add some information. In tables it adds a row.

Edit button enables you to edit texts and information

Delete button enables you to delete texts and information

Accept button marks something as being accepted or valid

Lookup button marks a search field where you can enter text to be searched for

List button marks a field where you can search from the background register

To the Home page

Questions?

- In case you have questions, please contact:
 - Yvonne Björkmanyvonne.bjorkman@labquality.fi+358 9 8566 8222
 - Jonna Pelantijonna.pelanti@labquality.fi+358 9 8566 8211