



Labquality's new IT-system for You!

First phase of LabScala

- The following features are at your disposal during this first phase of LabScala:
 - Direct access to everything in the previous client system "Mainio" (participant services)
 - Adding users for your organization with special privileges
 - Client user for those who add results (limits only for schemes with LabScala – electronic forms)
 - Client Viewer for those who only need to look at reports
 - More to come
 - Forgotten password quest

Getting started 1-2-3



The image shows the LabScala login interface. At the top is a blue header with the LabScala logo and name. Below the header, the title "Login with username and password" is displayed. There are two input fields: "Username:" and "Password:". Below the password field is a blue "Login" button and a link "Forgot your password?".

AUTH.01.1



The image shows the LabScala password change interface. At the top is a blue header with the LabScala logo and name. Below the header, the title "Password change" is displayed. There are three input fields: "Old password:", "New password:", and "Repeat new password:". Below the "Repeat new password" field are two buttons: "Change" and "Back".

OS5.2

1. Login using the existing Mainio (participant services) password
2. Change the password
 - Password needs to have 9 characters, one of which needs to be a letter and one a number
 - This will be your new administrator password
3. Start using LabScala

Easy access first page

The image shows a screenshot of the LabScala user interface. The top navigation bar is blue and contains the LabScala logo, a 'USER NAME →' field with the value 'Pelanti, Jonna', and a 'sign out' button. Below the navigation bar is a secondary menu with 'My Schemes', 'Administration', and 'Poweruser'. The main content area is divided into several sections: 'Welcome to the new LabScala user interface', 'My EQA', 'Links & notes', 'MY REPORTS', and 'Additional info'. The 'My EQA' and 'Links & notes' sections are highlighted with red circles. The 'sign out' button is also highlighted with a red circle. The 'Additional info' section at the bottom is also highlighted with a red circle. The text 'ACCOUNT NAME' and 'SIGN OUT' are placed above the 'Pelanti, Jonna' and 'sign out' elements respectively, with arrows pointing to them. The text 'DASHBOARD WITH GROUPED LINKS' is centered on the page.

USER NAME → Pelanti, Jonna

ACCOUNT NAME ↑

SIGN OUT ↑

DASHBOARD WITH GROUPED LINKS

LabScala, in May 2012. In the... some electronic forms as well... annual for LabScala use... age, under the "Help" - text... e any questions concerning the... le you with an even better

- ☑ Scheme 5260, Fungal culture 2, 2012, delivery postponed to June. Fungal culture 2, 2012 (5260, May) delivery has been postponed to June. The new delivery date will be June 12, 2012.
- ☑ BALM2012 succesful Labquality thanks all the congress participants and exhibition guests for visiting our booth and presentations at BALM 2012!



Welcome to the new LabScala user interface

Welcome to the new LabScala user interface

My EQA

LATEST 3 NOTIFICATIONS

You have no notifications.

NEXT 3 CLOSING SCHEMES

You have no open schemes.

MY REPORTS

[Go to Mainio reports](#)

← SURVEY SPECIFIC NOTIFICATIONS

In case we need you to note something relating to a scheme you have ordered

← ELECTRONIC RESULTFORMS

Electronic forms in the new system LabScala

← MAINIO REPORTS

Direct access to your reports

to use its new IT-system, LabScala, in May 2012. In the a you will have access to some electronic forms as well i. You will also have a manual for LabScala use

accessible from the top right corner of every page, under the "Help" – text. Please do not hesitate to contact us if there are any questions concerning the use of LabScala. We hope to be able to provide you with an even better service with the help of LabScala.

-  **Scheme 5260, Fungal culture 2, 2012, delivery postponed to June.**
 Fungal culture 2, 2012 (5260, May) delivery has been postponed to June. The new delivery date will be June 12, 2012.
-  **BALM2012 succesful**
 Labquality thanks all the congress participants and exhibition guests for visiting our booth and presentations at BALM 2012!



Welcome to the new LabScala user interface

Welcome to the new LabScala user interface

My EQA

LATEST 3 NOTIFICATIONS

You have no notifications.

SHORTCUTS →

NEXT 3 CLOSING SCHEME Orders, reports, resultfilling, Mainio

You have no open schemes.

IMPORTANT NOTES →

Notes that might need your attention!

Links & notes

SHORTCUTS

- Place orders
- Fill results
- View reports
- Go to Mainio

IMPORTANT NOTES

NEW IT-SYSTEM: LabScala

Dear client,

Labquality will take into use its new IT-system, LabScala, in May 2012. In the first phase of LabScala you will have access to some electronic forms as well as user administration. You will also have a manual for LabScala use accessible from the top right corner of every page, under the "Help" – text. Please do not hesitate to contact us if there are any questions concerning the use of LabScala. We hope to be able to provide you with an even better service with the help of LabScala.

Scheme 5260, Fungal culture 2, 2012, delivery postponed to June.

Fungal culture 2, 2012 (5260, May) delivery has been postponed to June. The new delivery date will be June 12, 2012.

BALM2012 succesful

Labquality thanks all the congress participants and exhibition guests for visiting our booth and presentations at BALM 2012!

▼ Additional info

Sales Manager:

Juha Wahlstedt

📞 +358 0503275338

✉ Juha.Wahlstedt@labquality.fi

PLEASE LEAVE YOUR COMMENTS HERE: *

Send your comments

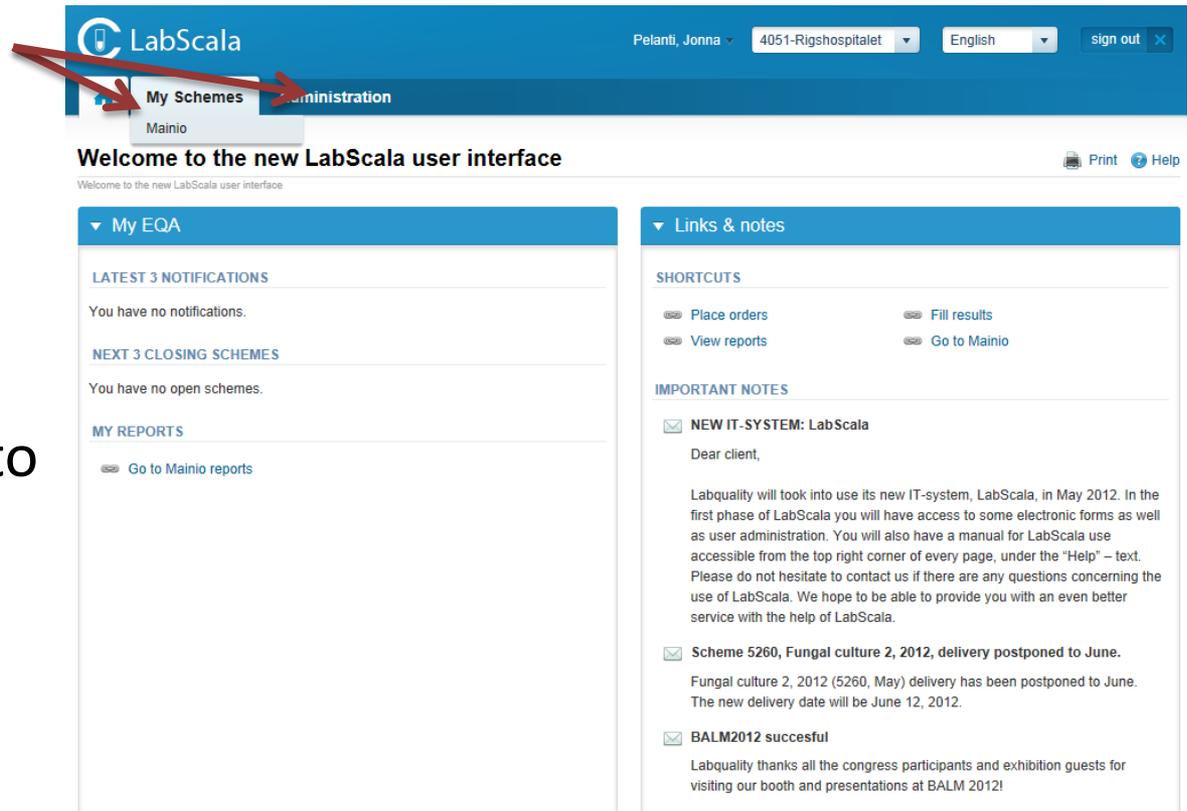
← **DIRECT CONTACT TO
LABQUALITY**

Phone, email or comment from LabScala



Basic rules of LabScala

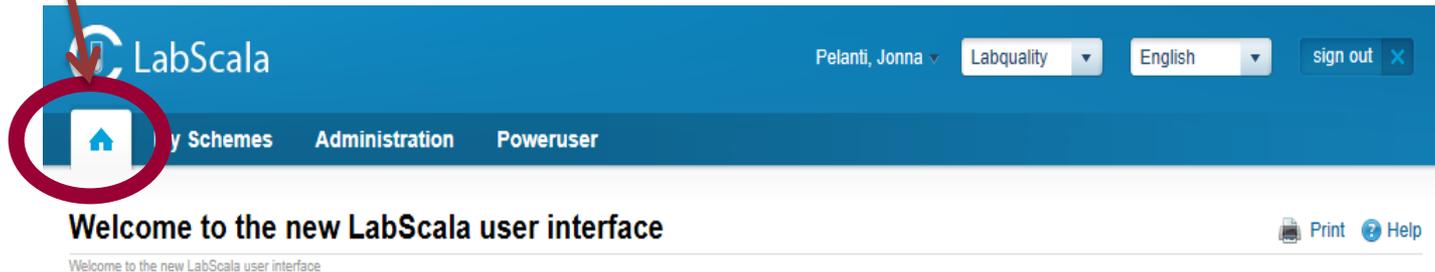
- Toggle via the direct links and "back" – buttons inside LabScala
- Do not use browser arrows to go back a page!



The screenshot shows the LabScala user interface. At the top, there is a blue header with the LabScala logo, user information (Pelanti, Jorna), location (4051-Rigshospitalet), language (English), and a sign out button. Below the header, there is a navigation bar with links for "My Schemes" and "Administration". A dropdown menu is visible under "My Schemes" with a link to "Mainio". Two red arrows point from the "My Schemes" link to the "Mainio" link in the dropdown. Below the navigation bar, there is a welcome message: "Welcome to the new LabScala user interface". The main content area is divided into two columns. The left column is titled "My EQA" and contains sections for "LATEST 3 NOTIFICATIONS", "NEXT 3 CLOSING SCHEMES", and "MY REPORTS". The right column is titled "Links & notes" and contains sections for "SHORTCUTS" (with links for Place orders, View reports, Fill results, and Go to Mainio) and "IMPORTANT NOTES" (with notes about the new IT-system, a postponed delivery, and a successful event).

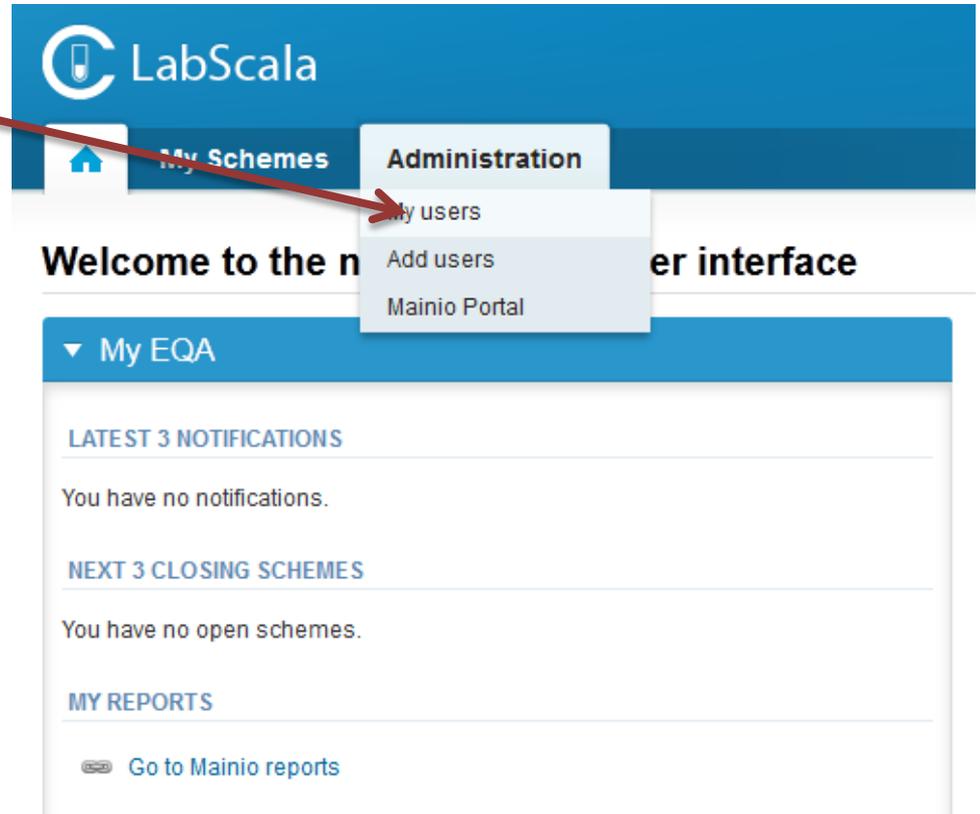
Basic rules of LabScala

- Home-button always takes you to the easy access first page



How to start

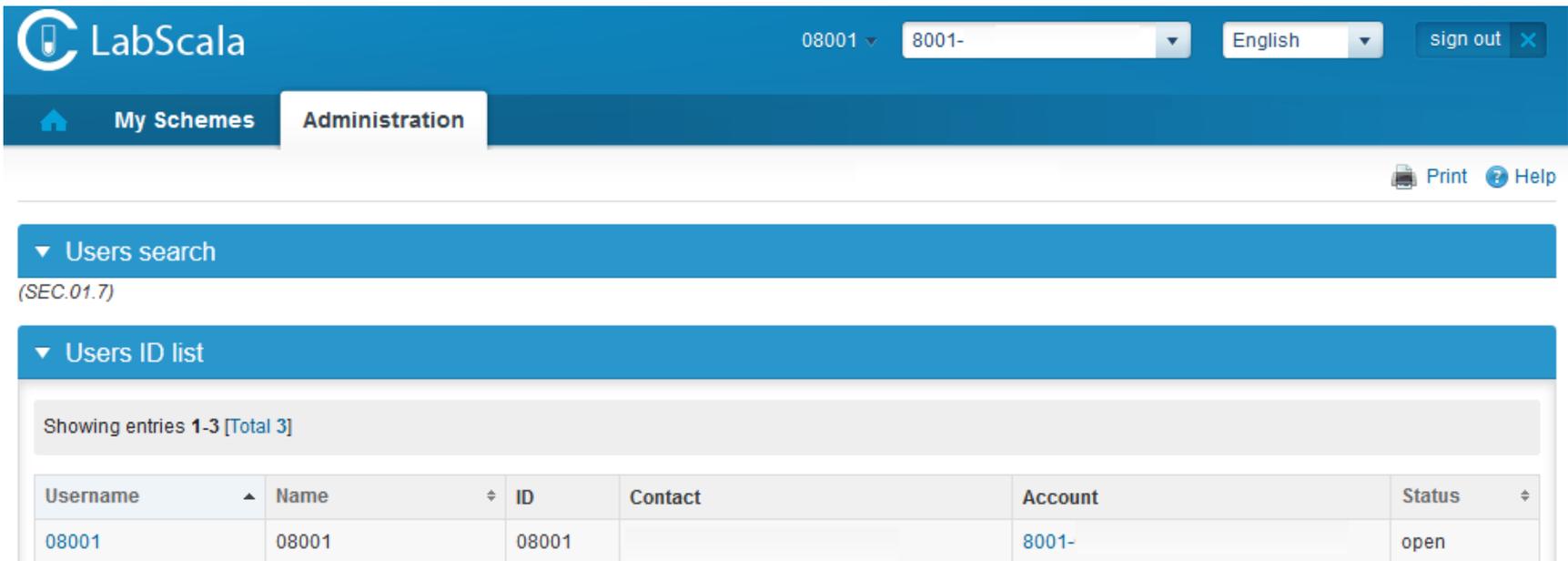
- Go to Administration – My users



Select user

In the Users ID list, you will find your superuser username (client code)

- Select the superuser by clicking the client code from Username column



The screenshot shows the LabScala Administration interface. The top navigation bar includes the LabScala logo, a user selection dropdown (08001), an account selection dropdown (8001-), a language dropdown (English), and a sign out button. Below the navigation bar, there are tabs for 'My Schemes' and 'Administration'. The 'Administration' tab is active, and the 'Users ID list' section is expanded. The 'Users ID list' section shows a table with 3 entries, displaying the first entry: Username 08001, Name 08001, ID 08001, Contact, Account 8001-, and Status open.

08001 ▾ 8001- ▾ English ▾ sign out ✕

My Schemes Administration

Print ? Help

▼ Users search
(SEC.01.7)

▼ Users ID list

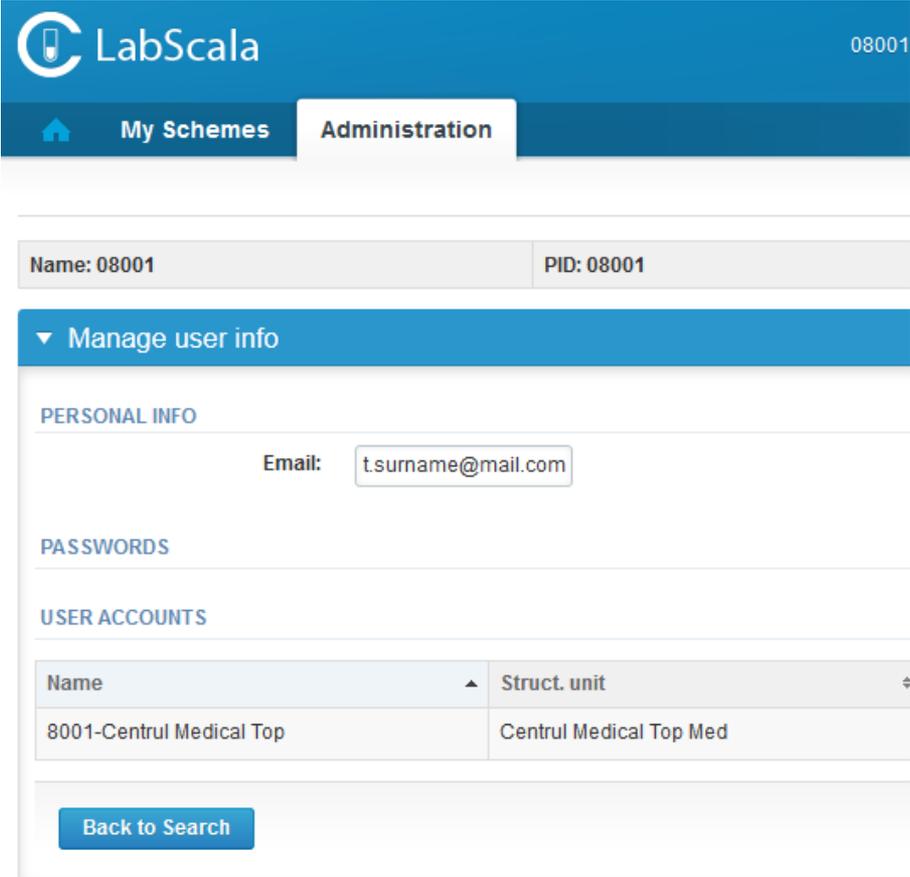
Showing entries 1-3 [Total 3]

Username ▲	Name ⇅	ID	Contact	Account	Status ⇅
08001	08001	08001		8001-	open

Enter your email address

- Enter to Email your valid email address.
- Check that there are no spelling mistakes.
- Finally click "Save"

Email address is important for recovering the lost password. It also enables us to contact You!



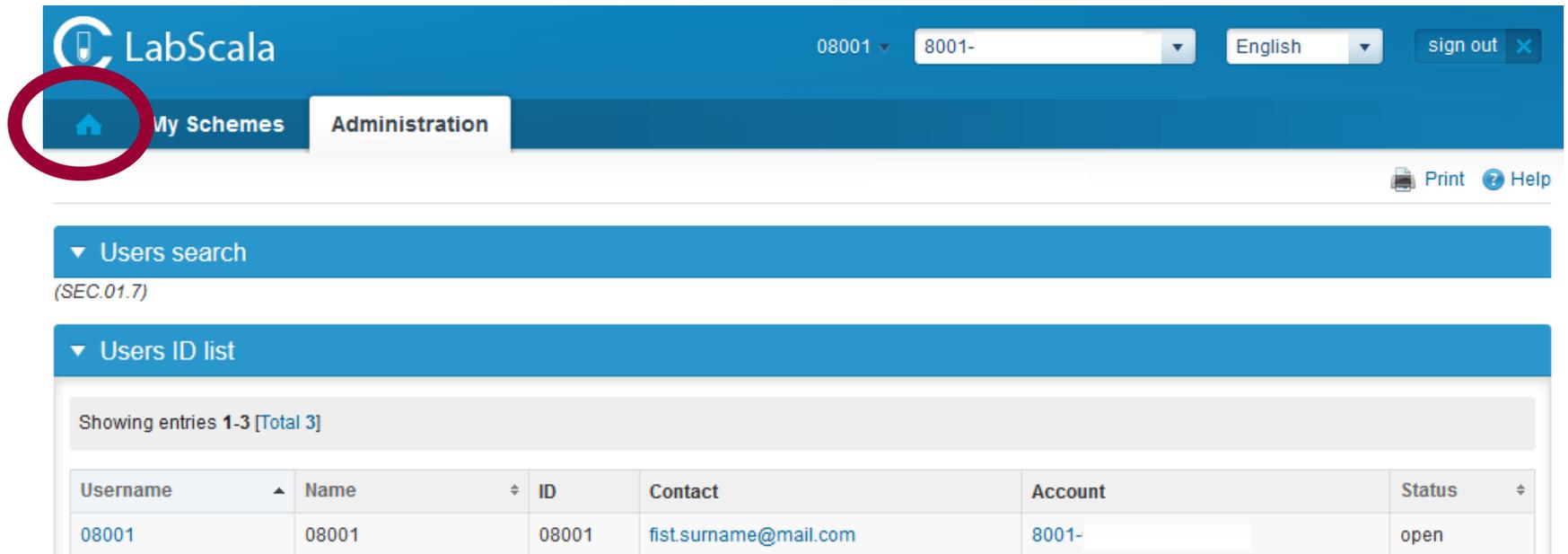
The screenshot shows the LabScala Administration interface. At the top, there is a blue header with the LabScala logo and the text "08001". Below the header, there are two tabs: "My Schemes" and "Administration". The "Administration" tab is active. Below the tabs, there is a section with "Name: 08001" and "PID: 08001". Below this, there is a section titled "Manage user info" with a dropdown arrow. Under "Manage user info", there are three sections: "PERSONAL INFO", "PASSWORDS", and "USER ACCOUNTS". The "PERSONAL INFO" section has an "Email:" label and a text input field containing "t.surname@mail.com". The "PASSWORDS" section is empty. The "USER ACCOUNTS" section has a table with two columns: "Name" and "Struct. unit". The table has one row with the values "8001-Centru Medical Top" and "Centru Medical Top Med". At the bottom of the form, there is a blue button labeled "Back to Search".

Name	Struct. unit
8001-Centru Medical Top	Centru Medical Top Med

(SEC.01.3.1)

Congratulations

- You have now finished all necessary steps to start using LabScala.
- Just select the "House" image under LabScala's logo and you will be on the start page of LabScala.



The screenshot displays the LabScala web application interface. At the top, there is a blue header with the LabScala logo on the left, and user information including '08001', '8001-', and 'English' on the right, along with a 'sign out' button. Below the header is a navigation bar with a home icon (circled in red), 'My Schemes', and 'Administration' tabs. On the right side of the navigation bar, there are 'Print' and 'Help' icons. The main content area features a 'Users search' section with a dropdown arrow and the text '(SEC.01.7)'. Below this is a 'Users ID list' section with a dropdown arrow and the text 'Showing entries 1-3 [Total 3]'. A table with 7 columns (Username, Name, ID, Contact, Account, Status) and 2 rows is displayed below the list section.

Username	Name	ID	Contact	Account	Status
08001	08001	08001	fist.surname@mail.com	8001-	open

LabScala powering

Filling in results

- You are able to fill in results under "My schemes"
- Select link Mainio and you will be guided to the existing internet – and e-schemes
- In the near future you will find links here for our new LabScala - schemes



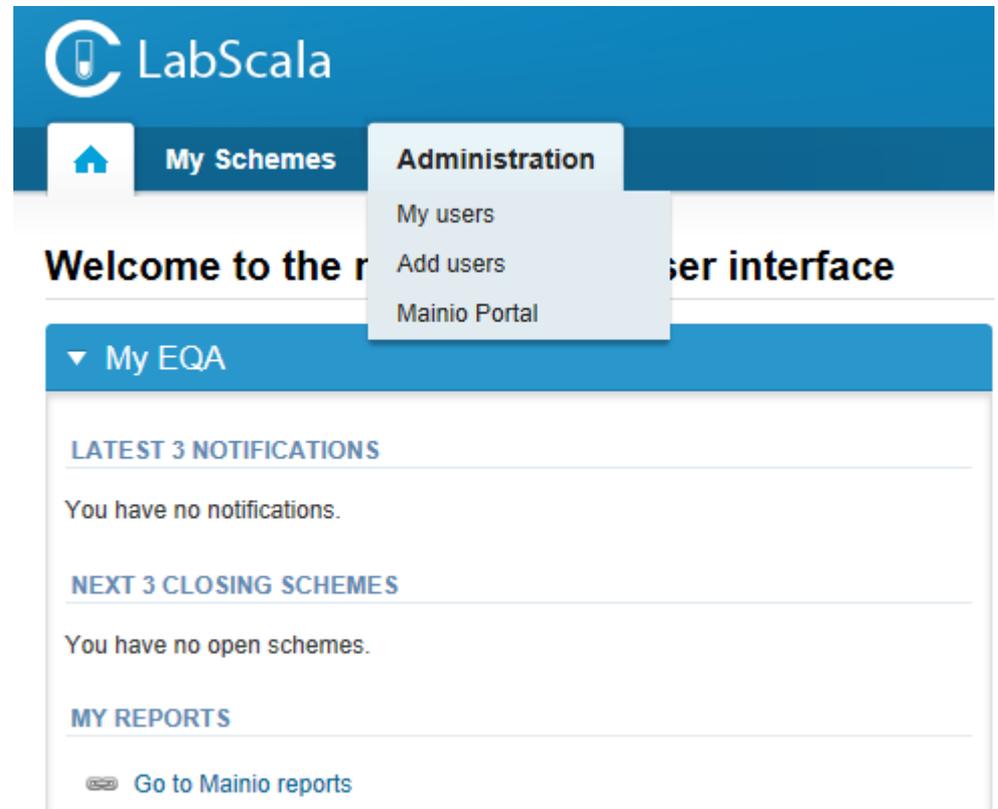
The screenshot displays the LabScala user interface. At the top, there is a blue header with the LabScala logo and name. Below the header is a navigation bar with three main sections: a home icon, "My Schemes", and "Administration". Under "My Schemes", there is a sub-menu with a "Mainio" link. Below the navigation bar, a welcome message reads "Welcome to the new LabScala user interface". The main content area is titled "My EQA" and contains three sections: "LATEST 3 NOTIFICATIONS" with the message "You have no notifications.", "NEXT 3 CLOSING SCHEMES" with the message "You have no open schemes.", and "MY REPORTS" with a link "Go to Mainio reports".

LabScala - schemes

- The first LabScala schemes are:
 - Hormones A ja B
 - Glucosemeters
 - Urine strip test A
 - Bacteriology 1 and 2
- These schemes will have LabScala-electronic forms this year!

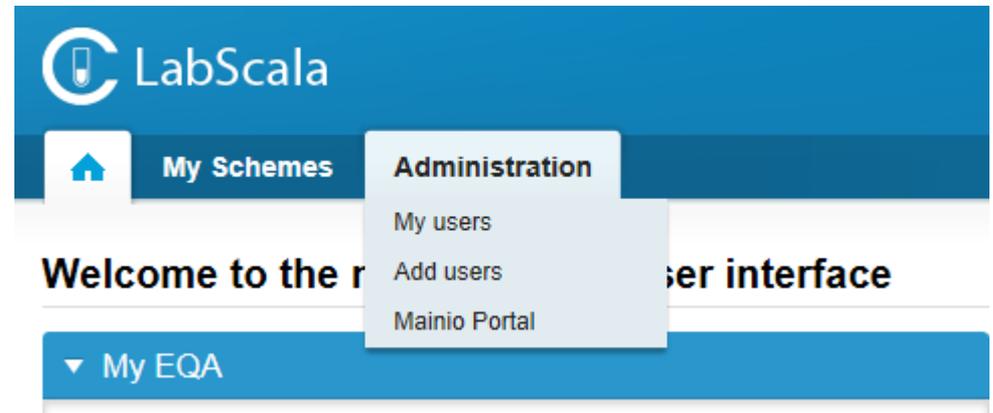
Administration

- Under Administration you can find your own users, can add new users and open Mainio Portal. This link opens Mainio in a separate browser window
- If you are a distributor or manage a group of laboratories, use this link to access Mainio and the functionalities in it!



Adding a new user

- Select Administration – Add users
- Fill in Last name, first name and other information
- Press next



Person

* Country of residence: Denmark

* Organization ID:

Title:

* Lastname:

* Firstname:

* Gender: - Choose -

CONTACT DATA

Mobile phone:

Homephone:

Email:

Back Next

Adding a new user (2)

▼ Add new user

PERSONAL INFO

Name: Test, Test
ID: 5665

USER INFO

E-Post:

Default language: English

* User name:

Password:

Repeat password:

Send to obligatory password change:

- Fill in the E-mail address
- Give a suitable user name
- Fill in the password
- Send to password change
- Press Next

Adding a new user (3)

▼ Add or edit account

* Organization: Rigshospitalet

Structure unit code: 4051

* Name:

* Valid since: 25.05.2012

Valid until:

ADD/REMOVE ACCOUNT ROLE RELATIONS

	Name	Authorized from	Authorized until
<input type="checkbox"/>	Client User		
<input type="checkbox"/>	Client Viewer		

Back Save

- Give the account a name (e.g. the name of the laboratory)
- Select appropriate roles
 - Client user for those filling in results
 - Client viewer for those who only need to look at reports etc.
- Press Save

Adding a new user (4)

▼ Manage user info

PERSONAL INFO

Email: Default language:

PASSWORDS

USER ACCOUNTS

Name	Struct. unit	Start date	Until	Used	
Your account name is here	The laboratorycode here	25.05.2012		0	 

[Back to Search](#) [Add new account](#) [Save](#)

- Now you can give access to another account if needed from Add new account
- User needs several accounts if he fills results or views reports from several laboratories / units

Access to the former system Mainio

The screenshot shows the LabScala Mainio interface. At the top, there is a blue header with the LabScala logo, a search bar, a language dropdown set to 'English', and a 'sign out' button. Below the header, there are two tabs: 'My Schemes' and 'Administration'. The main content area is titled 'Mainio' and includes a left-hand navigation menu with the following items: General Information (highlighted), Updating of contact details, Delivery calendar, List of orders, Methods data, Result forms for general clinical chemistry, Instructions letters and result forms, Reports, Preliminary Results of Microbiology, Internet surveys, e-schemes, and Feedback. The main content area contains the following text:

Welcome to Labquality's Participant services.

New instructions for interpretation of reports are available

>>> View instructions.

PLEASE SELECT THE SERVICE ON THE MENU ON THE LEFT

Updating of contact details
Please check your delivery address and update if needed.

Delivery calendar
You can check the correct delivery date of samples by choosing "Delivery calendar". Please note that all the surveys are not listed in the calendar.

Order form
Order form is visible only for direct clients of Labquality
Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
Select: Printouts for firms to order only printouts without samples.
Please follow the instructions inside the order form to place an order.

List of orders

Access to the former system Mainio



LabScala navigation bar with a search input field, language dropdown set to 'English', and a 'sign out' button. Below the bar are two tabs: 'My Schemes' and 'Administration'.

Mainio

Print Help

Mainio

- General Information
- Updating of contact details
- Delivery calendar
- List of orders
- Methods data
- Result forms for general clinical chemistry
- Instructions letters and result forms
- Reports
- Preliminary Results of Microbiology
- Internet surveys
- e-schemes
- Feedback

← Updating contact information

Welcome to Labquality's Participant services.

New instructions for interpretation of reports are available

[>>> View instructions.](#)

PLEASE SELECT THE SERVICE ON THE MENU ON THE LEFT

Updating of contact details

Please check your delivery address and update if needed.

Delivery calendar

You can check the correct delivery date of samples by choosing "Delivery calendar". Please note that all the surveys are not listed in the calendar.

Order form

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Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
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Please follow the instructions inside the order form to place an order.

List of orders

Access to the former system Mainio

LabScala

English sign out

My Schemes Administration

Mainio

Print Help

- General Information
- Updating of contact details
- Delivery calendar**
- List of orders
- Methods data
- Result forms for general clinical chemistry
- Instructions letters and result forms
- Reports
- Preliminary Results of Microbiology
- Internet surveys
- e-schemes
- Feedback

← **Delivery calendar**

New instructions for interpretation of reports are available

[>>> View instructions.](#)

PLEASE SELECT THE SERVICE ON THE MENU ON THE LEFT

Updating of contact details
Please check your delivery address and update if needed.

Delivery calendar
You can check the correct delivery date of samples by choosing "Delivery calendar". Please note that all the surveys are not listed in the calendar.

Order form
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Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
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List of orders

Access to the former system Mainio

LabScala

English sign out

My Schemes Administration

Mainio

Print Help

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PLEASE SELECT THE SERVICE ON THE MENU ON THE LEFT

Updating of contact details
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You can check the correct delivery date of samples by choosing "Delivery calendar". Please note that all the surveys are not listed in the calendar.

Order form
Order form is visible only for direct clients of Labquality
Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
Select: Printouts for firms to order only printouts without samples.
Please follow the instructions inside the order form to place an order.

List of orders

Access to the former system Mainio

LabScala

English sign out

My Schemes Administration

Mainio

Print Help

- General Information
- Updating of contact details
- Delivery calendar
- List of orders
- Methods data**
- Result forms for general clinical chemistry
- Instructions letters and result forms
- Reports
- Preliminary Results of Microbiology
- Internet surveys
- e-schemes
- Feedback

← Method Data

[>>> View instructions.](#)

PLEASE SELECT THE SERVICE ON THE MENU ON THE LEFT

Updating of contact details
Please check your delivery address and update if needed.

Delivery calendar
You can check the correct delivery date of samples by choosing "Delivery calendar". Please note that all the surveys are not listed in the calendar.

Order form
Order form is visible only for direct clients of Labquality
Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
Select: Printouts for firms to order only printouts without samples.
Please follow the instructions inside the order form to place an order.

List of orders

Access to the former system Mainio

The screenshot shows the LabScala Mainio web application. At the top, there is a blue header with the LabScala logo on the left, a search bar, a language dropdown set to 'English', and a 'sign out' button. Below the header, there are two navigation tabs: 'My Schemes' and 'Administration'. The main content area is titled 'Mainio' and includes a 'Print' and 'Help' icon. On the left side, there is a vertical menu with the following items: 'General Information', 'Updating of contact details', 'Delivery calendar', 'List of orders', 'Methods data', 'Result forms for general clinical chemistry', 'Instructions letters and result forms', 'Reports', 'Preliminary Results of Microbiology', 'Internet surveys', 'e-schemes', and 'Feedback'. The 'Result forms for general clinical chemistry' item is highlighted with a large black arrow pointing to it. The main content area displays a welcome message: 'Welcome to Labquality's Participant services.' Below this, there are several sections of text: 'Updating of contact details' with the instruction 'Please check your delivery address and update if needed.', 'Delivery calendar' with the instruction 'You can check the correct delivery date of samples by choosing "Delivery calendar". Please note that all the surveys are not listed in the calendar.', and 'Order form' with instructions for direct clients of Labquality to place an order by choosing 'Order form', including details about survey orders and printouts.

LabScala

English sign out

My Schemes Administration

Mainio Print Help

General Information

Updating of contact details

Delivery calendar

List of orders

Methods data

Result forms for general clinical chemistry

Instructions letters and result forms

Reports

Preliminary Results of Microbiology

Internet surveys

e-schemes

Feedback

Welcome to Labquality's Participant services.

← Result forms for general clinical chemistry

Updating of contact details
Please check your delivery address and update if needed.

Delivery calendar
You can check the correct delivery date of samples by choosing "Delivery calendar". Please note that all the surveys are not listed in the calendar.

Order form
Order form is visible only for direct clients of Labquality
Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
Select: Printouts for firms to order only printouts without samples.
Please follow the instructions inside the order form to place an order.

List of orders

Access to the former system Mainio

LabScala

English sign out

My Schemes Administration

Mainio

Print Help

General Information

Updating of contact details

Delivery calendar

List of orders

Methods data

Result forms for general clinical chemistry

Instructions letters and result forms

Reports

Preliminary Results of Microbiology

Internet surveys

e-schemes

Feedback

Welcome to Labquality's Participant services.

New instructions for interpretation of reports are available

PLEASE SELECT THE SERVICE ON THE MENU ON THE LEFT

Updating of contact details
Please check your delivery address and update if needed.

Delivery calendar
You can check the correct delivery date of samples by choosing "Delivery calendar". Please note that all the surveys are not listed in the calendar.

Order form
Order form is visible only for direct clients of Labquality
Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
Select: Printouts for firms to order only printouts without samples.
Please follow the instructions inside the order form to place an order.

List of orders

← **Instruction letters and result forms**

Access to the former system Mainio

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← **Reports** MENU ON THE LEFT

Access to the former system Mainio

LabScala

English sign out

My Schemes Administration

Mainio

Print Help

- General Information
- Updating of contact details
- Delivery calendar
- List of orders
- Methods data
- Result forms for general clinical chemistry
- Instructions letters and result forms
- Reports
- Preliminary Results Microbiology**
- Internet surveys
- e-schemes
- Feedback

Welcome to Labquality's Participant services.

New instructions for interpretation of reports are available

[>>> View instructions.](#)

s are not listed in

Order form is visible only for direct clients of Labquality
Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
Select: Printouts for firms to order only printouts without samples.
Please follow the instructions inside the order form to place an order.

List of orders

← Preliminary results for microbiology

Access to the former system Mainio

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Access to the former system Mainio

The screenshot shows the LabScala Mainio interface. At the top, there is a blue header with the LabScala logo, a search bar, a language dropdown set to 'English', and a 'sign out' button. Below the header, there are two tabs: 'My Schemes' and 'Administration'. The main content area is titled 'Mainio' and includes a 'Print' and 'Help' icon. On the left, a vertical navigation menu lists various services: General Information, Updating of contact details, Delivery calendar, List of orders, Methods data, Result forms for general clinical chemistry, Instructions letters and result forms, Reports, Preliminary Results of Microbiology, Internet surveys, e-schemes, and Feedback. The 'e-schemes' item is highlighted. The main content area displays a welcome message: 'Welcome to Labquality's Participant services.' followed by a notification: 'New instructions for interpretation of reports are available' with a link '>>> View instructions.'. Below this, a message reads: 'PLEASE SELECT THE SERVICE ON THE MENU ON THE LEFT'. The 'Updating of contact details' service is expanded, showing an 'Order form' section with instructions: 'Order form is visible only for direct clients of Labquality. Please place an order by choosing "Order form". Select: Survey orders to participate EQA surveys of Labquality. Select: Printouts for firms to order only printouts without samples. Please follow the instructions inside the order form to place an order.' A large black arrow points from the 'e-schemes' menu item to the 'Order form' section.

Access to the former system Mainio

LabScala

English sign out

My Schemes Administration

Mainio

Print Help

- General Information
- Updating of contact details
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Welcome to Labquality's Participant services.

New instructions for interpretation of reports are available

[>>> View instructions.](#)

PLEASE SELECT THE SERVICE ON THE MENU ON THE LEFT

Updating of contact details
Please check your delivery address and update if needed.

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← Feedback

Please place an order by choosing "Order form".
Select: Survey orders to participate EQA surveys of Labquality
Select: Printouts for firms to order only printouts without samples.
Please follow the instructions inside the order form to place an order.

List of orders

LabScala icons



enables to save changes on the form



button returns to the previous form in the process



button enables to add some information. In tables, it use normally used to add the row to the table.



Edit button enables you to edit texts and information



Delete button enables you to delete texts and information



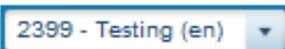
Accept marks something as being accepted or valid



Lookup marks a search field where you can enter part of search text

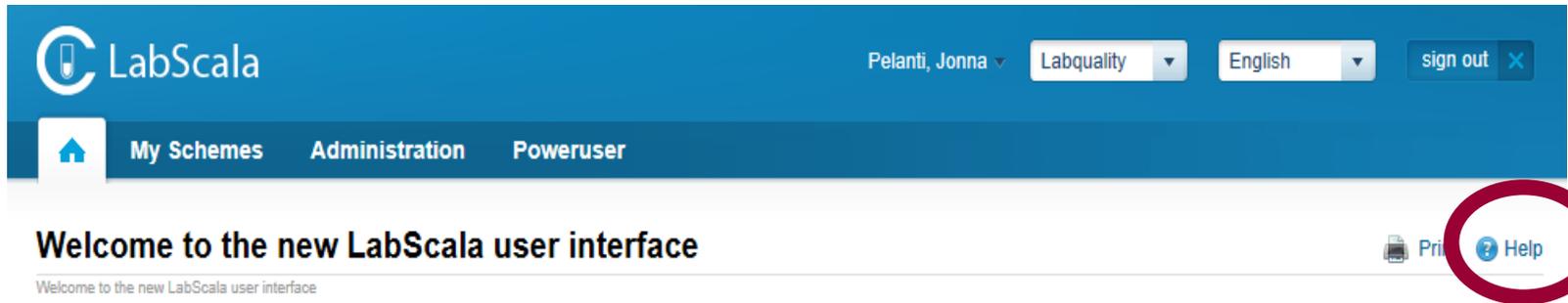


Calendar is used to open the calendar functionality



Select box is for dropdown – selection options

Questions?



The screenshot shows the LabScala user interface. At the top left is the LabScala logo. To the right of the logo, the user's name 'Pelanti, Jonna' is displayed next to a dropdown menu. Further right are two more dropdown menus for 'Labquality' and 'English'. At the far right of the top bar is a 'sign out' button with a close icon. Below the top bar is a navigation menu with a home icon and three items: 'My Schemes', 'Administration', and 'Poweruser'. Below the navigation menu is a white banner with the text 'Welcome to the new LabScala user interface'. On the right side of this banner, there is a 'Print' icon and a 'Help' button with a question mark icon, which is circled in red.

- This manual is accessible from the top right corner of every page in LabScala
- In case you have questions, please contact:
 - Jonna Pelanti
jonna.pelanti@labquality.fi
+358 9 8566 8211
 - Juha Wahlstedt
juha.wahlstedt@labquality.fi
+358 50 327 5338