



How to fill in results for
EBV-Mononucleosis, heterophile
antibodies, point-of-care (5640)

Quick guide for result reporting

1. Start from LabScala home page by choosing My Schemes → Fill results → choose correct round.
2. Add Specific Contact, choose Next.
3. Read Instructions, choose Next.
4. Update Sample registration, choose Save & next
5. Reporting results: choose Measurement date, choose the correct finding for each analyte.
6. Save your results as Save as final. Move to next specimen by choosing Next.
7. Validate your results and if needed, update them, finally choose Accept and send results.

Result reporting

The screenshot shows the LabScala web application interface. At the top, there is a navigation bar with tabs: My Orders, My Schemes, My Registry, My Documents, and Administration. Below the navigation bar, a welcome message reads "LabScala welcomes you!". The main content area is divided into two columns. The left column, titled "My EQA", contains sections for "MY REPORTS", "LATEST 3 NOTIFICATIONS", and "MY ROUNDS". The "MY ROUNDS" section displays a table with columns: Round entry, Closing date, Response Status, Form, and Info. The right column, titled "Shortcuts & messages", contains sections for "SHORTCUTS" and "MESSAGE". A callout box with a black border and white background is positioned over the "My Schemes" tab and the "MY ROUNDS" table. It contains the text: "Choose correct EQA round on the front page or by choosing My Schemes → Fill results". An arrow points from the "My Schemes" tab to the callout box, and another arrow points from the callout box to the "Not sent" status in the table.

My Orders My Schemes My Registry My Documents Administration

LabScala welcomes you ! Help

My EQA

MY REPORTS

- View reports
- View reports < 2015

LATEST 3 NOTIFICATIONS

You have no notifications.

MY ROUNDS

| Round entry | Closing date | Response Status | Form | Info |
|--------------------------------------|--------------|-----------------|----------|------|
| Tumour Markers (2) | | | | |
| August, 3-2015 | 10.09.2015 | Not sent | LabScala | |
| Borrelia burgdorferi, antibodies (4) | | | | |
| August, 3-2015 | 10.09.2015 | Not sent | LabScala | ⚠ |
| Pregnancy test (1) | | | | |
| September, 3-2015 | 11.09.2015 | Not sent | LabScala | ⚠ |
| Faecal occult blood (1) | | | | |
| September, 3-2015 | 11.09.2015 | Not sent | LabScala | ⚠ |
| Malaria, antigen detection POCT (1) | | | | |
| August, 3-2015 | 16.09.2015 | Not sent | LabScala | ⚠ |

View all

Shortcuts & messages

SHORTCUTS

- Place
- Go

MESSAGE

- Prob

In case you are experiencing problems like screen flickering, only flashing and returning back when downloading your reports for 2015 from LabScala, please check that your pop-ups are allowed in the browser you are using. Especially Internet Explorer often has pop-ups disallowed as default and this is also why we strongly advice using Mozilla or Chrome when you use LabScala. Unfortunately we at Labquality cannot tweak the settings you have in your browsers and in case you are unable to do them yourselves, you need to contact your IT-support and ask them to "allow always" the pop-ups from my.labscale.eu. We apologize for any inconvenience caused by this.

- Postponed rounds: 2640 Synovial fluid crystals 1, 2015

The May round 2640 Synovial fluid crystals 1, 2015 is postponed. The new delivery date will be in September.

- How to add your email for the reports ready notifications

As you have noticed, we send a report ready -email as soon as the reports are downloaded to LabScala. This email is sent to the administrator of each client and to those whose emails have been added on the resultforms. To edit the admin account email, please go with your mouse to the header of LabScala over the client code and select My settings. There you can edit the email for password recovery and the contact email address.

MY ORDERS

Request

- After opening the scheme the request page is opened with the following information
 - **Product:** Here it can be seen what and how much has been ordered (e.g. EBV mononucleosis (1) means 1 set of samples ordered)
 - **Instructions:** Scheme specific instructions can be read and printed
 - **Pre-analytivs:** Sample arrival date, quantity received, sample storage conditions etc.
 - **Analytics:** Analyte-specific results can be filled
 - **Postanalytics:** Validate results
 - **Exit:** Back to the front page
- Also the scheme specific contact information is filled here
 - The contact persons receive reminders and important scheme-specific information
 - **At least one contact person needs to be named!**

Welcome to the round of EBV mononucleosis, May, 2-2015 analysis

[Help](#)

[Request](#)>>[Instructions](#)>>[Pre-analytics](#)>>[Analytics](#)>>[Post-analytics](#)>>[Exit](#)

MY ORDERS

| Product | Delivery | Opening | Closing | Status | Form |
|--|------------|------------|------------|--------|----------|
| EBV mononucleosis, heterophile antibodies(1) | | | | | |
| | 28.04.2015 | 28.04.2015 | 21.05.2015 | Closed | LabScala |
| EBV mononucleosis, specific antibodies(1) | | | | | |
| | 28.04.2015 | 28.04.2015 | 21.05.2015 | Closed | LabScala |

MY SCHEME SPECIFIC CONTACTS

| Name | Send E-mail notification to | |
|-------|-----------------------------|---|
| testi | | <input type="checkbox"/> <input type="checkbox"/> |

► Coordinator contact information





By pressing the "Next" button LabScala will automatically move you forward

[Next](#) [Exit](#)

Pre-analytics

- In Pre-analytics, the following is asked
 - **Sample arrival date**
 - **Quantity received:** How many sample sets were received
 - **Sample storage condition:** How have the samples been stored before analysis (refrigerator, room temperature, freezer, other)
 - **Sample preparation date:** If done, if not, can be left empty
- Comments can be saved if needed
- Move forward by selecting "Save & next"

▼ Sample registration

| Product | Has eForm | Code | Quantity ordered | Sample arrival date | Quantity received | Sample storage conditions | Sample preparation date |
|--|-----------|------|------------------|--|--------------------------------|---|-------------------------------|
| EBV mononucleosis, specific antibodies, May, 2-2015 | Yes | 5641 | 1 | 28.04.2015  | <input type="text" value="1"/> | +2 ... +8 C  | <input type="text" value=""/> |
| EBV mononucleosis, heterophile antibodies, May, 2-2015 | Yes | 5640 | 1 | 28.04.2015  | <input type="text" value="1"/> | +2 ... +8 C  | <input type="text" value=""/> |

COMMENTS

Results – how to start

- In Analytics the analyte-specific results can be filled
- If you have ordered multiple sample sets, the sets can be seen on the top of this view
- If the scheme has multiple sample, the samples are listed on top of the result form (e.g. S001, S002 and S003)
- Result filling is started by selecting "Measurement date"

SAMPLE SETS

FirstPrevious1NextLast

Sample S001Sample S002Sample S003

▼ Final results no. 1Add result +

| * Measurement date | Analyte | * Test kit | * Result | Comment |
|--------------------|-----------|----------------------|----------|----------------------|
| 19.05.2015 | MonAb - O | <input type="text"/> | | <input type="text"/> |

COMMENTS

[Back to list](#) [Clear all page data](#)[Save as draft](#) [Save as final](#)

Results – Test kit

- Choose the correct option from the "Test kit" drop-down list

Sample S001 Sample S002 Sample S003

Final results no. 1 Add result +

| * Measurement date | Analyte | * Test kit | * Result | Comment |
|--------------------|-----------|--|----------|----------------------|
| 19.05.2015 | MonAb - O | <div style="border: 1px solid gray; padding: 2px;"><ul style="list-style-type: none">Accusay (Launch Diagnostics)Avitex-IM (Omega Diagnostics)Clearview IM (Unipath, Alere)Diaquick mononucleosis cassette (Dialab)ELITex Bicolor Mono (ELITechGroup)IM Absorption kit (Microgen Bioproducts)IM Quick Test (Human)Immuno Lex IM (Immunostics Inc.)Immunocard Stat Mono (Meridian)Infectious Mononucleosis kit (Oxoid)</div> | | <input type="text"/> |

COMMENTS





[Back to list](#) [Clear all page data](#) [Save as draft](#) [Save as final](#)

Results

- Choose the correct option from the "Result" drop-down list. If you choose "Other, please specify in comment field", write the answer in the "Comment" field
- If you want to report additional results from the same specimen, please select the "**Add result +**" on the result form and a new result field will be opened.
- Finally, select
 - "Save as final" if you see the results as being final
 - "Save as draft" if you do not yet want to send in the results. Results are not processed in Labquality
- From this page you can return to the front page by selecting "Back to list" or clear the whole page by selecting "Clear all page data"

Sample S001 Sample S002 Sample S003

▼ Final results no. 1 Add result +

| * Measurement date | Analyte | * Test kit | * Result | Comment |
|--|-----------|---|--|----------------------|
| 19.05.2015  | MonAb - O | Avitex-IM (Omega Diagnost   | Negative  | <input type="text"/> |

COMMENTS

Back to list Clear all page data Save as draft **Save as final**

Results

- If "Save as final" was selected the results are saved and the table is closed. The data can be edited by selecting "Edit data" from the bottom of the page
- By selecting "Next" LabScala takes you automatically to the next sample or sample set to be filled

Sample S001 Sample S002 Sample S003

▼ Final results no. 1

| * Measurement date | Analyte | * Test kit | * Result | Comment |
|--------------------|-----------|-------------------------------|----------|---------|
| 19.05.2015 | MonAb - O | Avitex-IM (Omega Diagnostics) | Negative | |

COMMENTS

[Back to list](#) [Edit data](#) [Print](#) [Next](#)

Post-analytics

- Next the user is taken to the result validation
 - **Product:** What part of the process is being validated
 - **Sample set:** Which sample set is being validated
 - **Sample:** Which sample is being validated
 - **Errors:** If there are analyte-specific validation limit errors these are shown here
 - **Last saved:** The user who has saved the results
 - **Date:** Date of last saving
 - **Status:** Status of the results (Accepted, Draft, Error)

Validate results

Validation results

| Product | Sample set | Sample | Errors | Last saved | Date | Status |
|---|------------|--------------|--|------------------|------------------|----------|
| Preanalytics | | Registration | OK | Paakkanen, Jaana | 10.09.2015 10:37 | Accepted |
| EBV mononucleosis, heterophile antibodies | 1 | Sample S001 | OK | Paakkanen, Jaana | 10.09.2015 12:53 | Accepted |
| EBV mononucleosis, heterophile antibodies | 1 | Sample S002 | OK | Paakkanen, Jaana | 10.09.2015 10:46 | Accepted |
| EBV mononucleosis, heterophile antibodies | 1 | Sample S003 | Field "Result" is mandatory in form "Final results no. 2" of sample set no. "1". | Paakkanen, Jaana | 10.09.2015 12:55 | Error |

Post-analytics

- The results can be edited by selecting the correct sample
- When all of the states are such that the results can be sent to Labquality, select "Accept and send results"
- If you wish not to send the results yet, select "Exit"
- The results can be edited as long as the round is open, even if "Accept and send results" has been selected

Validation results

| Product | Sample set | Sample | Errors | Last saved | Date | Status |
|---|------------|--------------|--------|------------------|------------------|----------|
| Preanalytics | | Registration | OK | Paakkanen, Jaana | 10.09.2015 10:37 | Accepted |
| EBV mononucleosis, heterophile antibodies | 1 | Sample S001 | OK | Paakkanen, Jaana | 10.09.2015 12:53 | Accepted |
| EBV mononucleosis, heterophile antibodies | 1 | Sample S002 | OK | Paakkanen, Jaana | 10.09.2015 10:46 | Accepted |
| EBV mononucleosis, heterophile antibodies | 1 | Sample S003 | OK | Paakkanen, Jaana | 10.09.2015 12:56 | Accepted |

Accept and send results Exit

Exit

- After selecting "Exit" you will be taken back to the front page or to the round list:

The screenshot shows the LabScala user interface. At the top, there is a blue header with the LabScala logo on the left, and user information on the right: "Häkkinen, Teija", "2399 - Client admin", "English", and a "Sign out" button. Below the header is a navigation bar with a home icon and links for "My Orders", "My Schemes", "My registry", and "Administration".

The main content area starts with a welcome message: "LabScala welcomes you !" and a "Help" link. There are two main content panels:

- My EQA**: Contains "LATEST 3 NOTIFICATIONS" (stating "You have no notifications.") and "MY ROUNDS" table.
- Shortcuts & messages**: Contains "SHORTCUTS" (Place orders, View reports, e-schemes, Fill results (Mainio), Go to Mainio) and "MESSAGES" (LabScala videos on YouTube, Round 2640 synovial fluid crystals postponed).

| Round entry | Closing date | Response Status | Form | Info |
|---|--------------|-----------------|----------|------|
| Coeliac disease (1) | | | | |
| June, 2014 | 26.06.2014 | Not sent | LabScala | ⚠ |
| Parasites in faeces, virtual microscopy (1) | | | | |
| April, 2014 | 07.07.2014 | Not sent | LabScala | |
| Form testing scheme (1) | | | | |
| March, 2014 | 31.12.2014 | Not sent | LabScala | |
| Form testing scheme 2 (1) | | | | |
| April, 2014 | 31.12.2014 | Not sent | LabScala | |
| Form testing scheme 1 (11) | | | | |
| April, 2014 | 31.12.2014 | Not sent | LabScala | ⚠ |

LabScala buttons



Enables you to save changes on the form



Takes you back to the previous view



Enables you to add some information. In tables it adds a row.



Edit button enables you to edit texts and information



Delete button enables you to delete texts and information



Accept button marks something as being accepted or valid



Lookup button marks a search field where you can enter text to be searched for



List button marks a field where you can search from the background register



To the Home page

Questions?

- In case you have questions, please contact:
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